Roadmap for digitally taking an assessment

If you are thinking about digitally taking an assessment, it is important to have a clear overview of everything involved. A digital assessment has consequences for the assessment design and also for appraising the results. We explain what you need to do step-by-step.

Step 1
Orientation and introduction

You will get to know the process of digital assessment at Radboud University. You can go to the FDAC for more information.

Step 2
Signing up and intake

Together with the FDAC at your faculty you talk about how you might apply digital assessment in your course and in what time frame.

Step 3
Preparation for taking the assessment

The FDAC will help you get to know the assessment software. You construct the assessment and test its functioning in coordination with the FDAC.

Step 4
Taking the assessment

The assessment is taken in the Comenius building. This will be supported by e-support. As a lecturer you are available.

Step 5
Grading and processing the results

The FDAC helps you on your way with the appraisal and analysis. After all results are final, you export them so you can publish the grades.

Step 6
Inspection

An inspection can take place from home or on campus. Together with the FDAC you coordinate where and when the inspection takes place.

Step 7
Evaluation

Together with the FDAC you can evaluate digital assessment within your course. The FDAC can advise you on possible steps for quality assurance.

For more information, visit https://www.ru.nl/en/lecturers/assessment-and-appraisal or contact the Teaching Information Point at your faculty.