

FAQ Selection Model

I will soon be leaving Radboud University. Until when can I make an exchange choice in the Selection Model Employment Conditions?

You must make the exchange choice before the 1st day of the month in which you leave the company.

Can I use hours of leave in the Employment Conditions Selection Model, if I participate in the Senior Staff Scheme?

Yes, you can as long as your statutory minimum number of holiday hours stays intact. The system takes the minimum number of holiday hours into account when stating the maximum personal holiday hours that may be used.

I am entitled to a bicycle or a new battery and/or major maintenance for the bicycle compensation once every 3 years. Which date is this based on? The date of the invoice for the bicycle or the date on which I received a bicycle compensation?

This is based on the year in which the compensation was received. For instance, you purchased a bicycle in 2021, but only received the bicycle compensation in January 2022. This means you cannot claim a bicycle in the Employment Conditions Selection Model until 2025.

What requirements must an invoice meet if I want to submit it through the Conditions Selection Model?

The following information should be on the invoice:

- Full legal name or business name and address (actual address, no PO box)
- Chamber of Commerce number (only if the invoice amount is over €100)
- VAT number
- Full name and address of the user (actual address, no PO box)
- Invoice date