

Registration Regulations

Academic Year 2024-2025



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Chapter 1 General provisions

Article 1 Purpose of the regulations

1. The Registration Regulations (hereinafter: the regulations) elaborate on the registration within the meaning of title 3, paragraph 1a of chapter 7 of the Higher Education and Research Act (*Wet op hoger onderwijs en wetenschappelijk onderzoek* (hereinafter: the Act)).
2. Apart from the rules referred to in paragraph 1, these regulations include rules with respect to:
 - a. the pre-masters referred to in article 1.1 sub dd of the Act as these have been instituted by the executive board of Radboud University by separate decision;
 - b. the so-called contract education and minor programmes as these are offered by the executive board of Radboud University by separate decision; and
 - c. the educational modules referred to in article 1.1 sub dd 1 of the Act as these have been instituted by the executive board of Radboud University by separate decision.

Article 2 Scope

1. These regulations relate to the registration of students, within the meaning of article 7.3a of the Act, for the degree programmes of Radboud University, unless otherwise provided in these regulations. If the degree programme has specialisations, the provisions in these regulations apply, without prejudice to the provisions in the Act, in accordance with the application for registration for that specialisation.
2. Given the provisions in article 1 paragraph 2, these regulations also relate, in certain parts, to the registration of participants for the non-initial education of Radboud University.
3. The regulations apply to registrations for the academic year 2024-2025.

Article 3 Definitions

1. If any of the concepts in these regulations also occur in the Act, these concepts have the meaning given to them in the Act, unless provided otherwise in paragraph 2.
2. In these regulations the following terms are understood to have the following meaning:
 - a. application: the (administrative) registration of a request for registration for a degree programme;
 - b. considerable difference: a considerable difference within the meaning of chapter IV of the Convention on the Recognition of Qualifications concerning Higher Education in the European Region (*Verdrag inzake de erkenning van kwalificaties betreffende hoger onderwijs in de Europese regio* (Dutch Treaty Series (*Trb.*) 2002, 137)) between the general requirements related to admission to university education on the territory of a signatory party that has ratified the Treaty and where the qualification was obtained and the general requirements under or pursuant to the Act within the meaning of articles 7.28 and 7.30d of that Act;
 - c. BBC (*bewijs betaald collegegeld*): certificate furnished by a Netherlands institution for higher education stating that the statutory tuition fee as referred to in these regulations has been paid;

- d. educational master's degree programme: the master's degree programme in academic education for teacher for the period of pre-university education within the meaning of article 7.30c of the Act;
- e. first registration: a first registration within the meaning of the Implementation Decree of the Act 2008 (*Uitvoeringsbesluit WHW 2008*);
- f. guarantee deadline: deadline that guarantees timely processing of the application in view of registration as from 1 September or 1 February;
- g. equivalent certificate: a certificate or degree certificate which is considered to be at least equivalent to the relevant other certificate or degree certificate by ministerial regulation in view of article 7.28 paragraph 2 of the Act, or a certificate or certificate that is considered to be at least equivalent by the executive board of Radboud University on the basis of article 7.28 paragraph 2 of the Act;
- h. reregistration: a registration for a degree programme at Radboud University as from 1 September, in the situation the student was registered for that degree programme until 31 August during the previous academic year;
- i. registration data and documents: the data and documents that are required for a registration as referred to in these regulations;
- j. registration after interruption: a registration, not being a reregistration, for a degree programme at Radboud University in the situation the student was registered for that degree programme before;
- k. Lisbon student: the person who has a certificate that gives access to university education on the territory of a signatory party that has ratified the Convention on the Recognition of Qualifications concerning Higher Education in the European Region (*Verdrag inzake de erkenning van kwalificaties betreffende hoger onderwijs in de Europese regio* (Dutch Treaty Series (*Trb.*) 2002, 137));
- l. propaedeutic phase: the phase in a bachelor's degree programme that coincides with the first period of a degree programme with a study load of 60 ECs;
- m. placement: placement in a degree programme as referred to in the Selection and placement regulations for bachelor's degree programmes with restricted intake 2024-2025 (*Regeling selectie en plaatsing bacheloropleidingen met een numerus fixus 2024-2025*);
- n. Selection and placement regulations: the Selection and placement regulations for bachelor's degree programmes with restricted intake 2024-2025 (*Regeling selectie en plaatsing bacheloropleidingen met een numerus fixus 2024-2025*), being the rules that have been laid down by the executive board under and pursuant to the rules laid down in article 7.53 of the Act;
- o. Study Choice Check (*Studiekeuzecheck*): a choice of study activity within the meaning of article 7.31b of the Act;
- p. admission: the (substantive) procedure to check if the student meets the admission requirements as referred to in these regulations;
- q. admission requirements: the requirements relating to previous qualifications and admission requirements within the meaning of title 2 of chapter 7 of the Act, the qualitative selection criteria within the meaning of article 7.53 of the Act and/or the language requirements referred to in these regulations;
- r. interim registration: a registration during the course of the academic year;
- s. deregistration: a termination of the registration within the meaning of article 7.42 of the Act; and

- t. pre-university education certificate (*vwo-diploma*): the certificate within the meaning of article 7.24 of the Act, being the certificate pre-university education within the meaning of article 2.4 of the Secondary Education Act 2020 (*Wet op het voortgezet onderwijs 2020*).
- 3. Where these regulations refer to 'student', this term is meant to include, where appropriate, the prospect student or the participant in non-initial education as referred to in article 1 paragraph 2.

Chapter 2 Registration and deregistration

Section 2.1 Conditions for registration and application for registration

Article 4 Conditions for registration

1. Notwithstanding the provisions in article 11 and the provisions in paragraph 2.3, registration is open for the person who meets the provisions laid down in article 7.32 of the Act and the conditions for registration described in these regulations.
2. Radboud University applies the following conditions for registration:
 - a. the student has applied in time for the degree programme in accordance with the provisions in chapter 4; b. the student has been admitted in time for the degree programme in accordance with the provisions in chapter 4;
 - b. the student has met the obligation with respect to the tuition fee in accordance with the provisions in chapter 5 or has been exempted from that obligation;
 - c. the student's registration data and documents as referred to in these regulations have been registered and checked in time in accordance with the provisions in chapter 6;
 - d. if applicable, the student can submit a statement 'Registration post-propaedeutic phase bachelor's degree programme' (*Inschrijving postpropedeutische fase bacheloropleiding*); and
 - e. if applicable, the student can submit an 'interim registration' statement (*verklaring 'tussentijdse inschrijving'*); all of this with due observance of the procedural rules and deadlines as described and laid down in these regulations by the executive board.

Article 5 Application for first registration

1. If the student has not been registered for the relevant degree programme before, registration for a degree programme takes place upon the student's request.
2. The registration referred to in paragraph 1 does not take effect until all the conditions for registration referred to in article 4 have been met. The application for registration by a student who does not meet one or more of the registration conditions is rejected by the executive board.
3. The executive board takes a decision on the application for registration.

Article 6 Application for reregistration

1. The student who has already been registered for a degree programme and who wants to continue that degree programme uninterrupted in the academic year 2024-2025 must submit an application for reregistration before 1 September 2024.
2. The provisions in these regulations apply equally to the reregistration referred to in paragraph 1, except the provisions with respect to the application and the admission.

Article 7 Application for reregistration after interruption

1. The student who was previously registered for the degree programme and who wants to continue that degree programme, after an interruption, in the academic year 2024-2025, must submit an application for registration after interruption before 1 September 2024.

2. The provisions in these regulations apply equally to the registration after interruption referred to in paragraph 1, except the provisions with respect to the application.

Article 8 Registration as from 1 September and registration with retroactive effect

1. The student is registered as from 1 September following the date on which all conditions for registration have been met, except where a registration during the course of the academic year, as referred to in article 9, is concerned.
2. Registration cannot take place with retroactive effect, except where the student meets all the conditions for registration in the month of September; in that event the executive board registers the student with retroactive effect as from 1 September 2024.

Article 9 Registration during the course of the academic year

1. Upon the student's request, the student can be registered during the course of the academic year 2024-2025.
2. A registration during the course of the academic year referred to in paragraph 1 is exclusively permitted if the executive board has declared there is no objection to this interim registration and that integration in the degree programme can still take place. The student who is registered during the course of the academic year, is registered as from the first day of the month following the month in which all conditions for registration have been met.

Article 10 Registration for the propaedeutic or the post-propaedeutic phase

1. The bachelor student is registered for the propaedeutic phase, except where registration for the post-propaedeutic phase as referred to in paragraph 2 is concerned.
2. Upon the student's request, the student can be registered for the post-propaedeutic phase. A registration for the post-propaedeutic phase is exclusively permitted if the relevant board of examiners has declared that the student has been granted an exemption within the meaning of article 7.13 paragraph 2 sub s of the Act for sitting all the examinations of the units of study of the post-propaedeutic phase of the degree programme.

Article 11 Rejection of application for registration

1. The executive board rejects the application for registration
 - a. where an application for registration for the same degree programme is concerned – or a related degree programme – for which the student has been refused pursuant to article 7.8b of the Act and the Radboud University Guidelines *BSA (Richtlijn BSA)* and if the term attached to that refusal has not ended yet; or
 - b. if the student's registration was previously and definitively terminated because of serious fraud within the meaning of article 7.12b paragraph 2 of the Act.
2. In addition to the provisions of paragraph 1, the executive board rejects the application for registration if the student commits fraud in the context of the registration.
3. The executive board may reject the application for registration:
 - a. where an application for registration for the same degree programme is concerned – or a related degree programme: if the registration of the student at Radboud University or another institution of higher education was previously rejected or was terminated early pursuant to the provisions of article 7.42a of the Act; or

- b. if the registration of the student at Radboud University was previously terminated early pursuant to the provisions of article 7.57h, paragraph 1 or paragraph 2 of the Act.
4. In addition to the provisions of paragraph 3, the executive board may reject the application for registration if:
 - a. the student has not yet paid outstanding financial claims of Radboud University. Payments in view of a new registration are primarily considered to have been paid to settle outstanding debts. Upon request and provided the outstanding debt is paid, registration can still be effected as from the first day of the month following the month in which the outstanding debt is paid; or
 - b. the student has not met the procedural requirements laid down in these regulations.
5. A decision to reject the application for registration applies in full for the duration of any objection or appeal proceedings against that decision or possibly against the decisions on which these proceedings are based.

Section 2.2 Certificate of intended registration; rights and obligations

Article 12 Certificate of registration

1. The student who is registered is provided with a certificate of registration by the executive board.
2. A certificate of registration is valid from 1 September of the academic year following the academic year in which the certificate is issued.

Article 13 Statement of intended registration

1. If the issuance of a certificate of registration as yet depends on the registration and/or check of the registration data and documents, the student receives, upon the student's request, a statement drawn up by the executive board, which statement shows that the executive board intends to register the student after that registration and/or check.
2. In that event the statement of intended registration includes:
 - a. where applicable, an overview of the conditions for registration that have already been met by the student;
 - b. an overview of the conditions for registration that have not yet been met by the student and the reasons why these conditions have not been met;
 - c. a deadline for meeting the condition(s) and/or the procedures that have to be followed to that purpose.

Article 14 Rights attached to registration

1. Registration as referred to in these regulations entitles the student to the rights referred to in article 7.34 of the Act, more specifically:
 - a. the right to participate in education offered at Radboud University;
 - b. the right to sit all examinations of the units of study pertaining to the final examination programme of the degree programme;
 - c. the right of access to all facilities and collections that belong to Radboud University;

- d. the right to use the services provided by the student counsellor and to use the other student facilities as instituted by the executive board, by separate decision, within the meaning of article 7.34 paragraph 1 sub d of the Act; and
 - e. the right to student counselling.
 2. In addition to the provisions in paragraph 1, the registration
 - a. entitles the student to financial support from the Emergency Fund Regulations (*Regeling Noodfonds*), on the conditions referred to in those regulations,
 - b. the right to use the special facilities for top talents in sports and top talents in as as described in the Top Talents Regulations (*Regeling Toptalenten*), on the conditions referred to in those regulations, and
 - c. the right to the attendance fee facility for student assessors as described in the Regulations for attendance fees student assessors (*Regeling vacatiegelden student-assessoren*), subject to the conditions referred to in those regulations.
 3. Without prejudice to the provisions in paragraph 1 and paragraph 2, the registration as referred to in these regulations entitles the student to the other registration rights arising from the Act, including in any case:
 - a. the right to a doable programme, in so far as a degree programme must be set up in such a way that the student should be able to obtain the number of credits on which the study load of a year of study is based; b. the right to financial support from the Radboud University Profiling Fund;
 - b. the right to an appropriate facility, to be determined by the executive board per individual case, for financial support for the student who neither belongs to one of the groups of persons referred to in article 2.2 of the Student Finance Act 2000 (*Wet studiefinanciering 2000*), nor has the Surinamese nationality, and for who the other contributions referred to in paragraph 5.4 form an insuperable barrier; and
 - c. the right to a degree certificate awarded by the examination board, provided all substantive and procedural requirements for awarding this degree certificate have been met.
 4. In addition to the provisions in paragraph 3, the registration grants
 - a. the right to a distinction, in compliance with the Radboud University Regulations for Distinctions (*Richtlijn Judicium*); and
 - b. the right to vote and stand for election for the University Student Council (*USR*) and the Faculty Student Council (*FSR*).
 5. The registration rights referred to in these provisions can be restricted by the executive board or the dean by virtue of the relevant powers under or pursuant to the Act. Contrary to the provisions in paragraph 1, the right described in paragraph 1 under a. can only be exercised for participation in the initial education other than the education pertaining to the student's own degree programme after approval of the executive board. That approval is not granted by the executive board in the event of:
 - a. the 'hard cut-off' between the bachelor's degree programme and the master's degree programme; and/or
 - b. a binding recommendation not to continue the degree programme (*negatief bsa-besluit*).

Article 15 Obligations attached to registration

1. Registration as referred to in these regulations entails the obligations described in paragraph 2.

2. The obligations attached to registration are:
 - a. the student's obligation to comply with the house rules within the meaning of article 7.57h of the Act;
 - b. the student's obligation to comply with the rules within the meaning of article 7.12b paragraph 3 of the Act, more specifically the rules arising from the Regulations on Fraud (*Regeling Fraude*) established by the executive board, by separate decision, following approval of the board of examiners.

Article 16 Registration in relation to testing, examination and certification

1. Registration is a necessary condition for sitting examinations and final examinations, including also the examination board's survey within the meaning of article 7.10 paragraph 2 of the Act and the assessment of the outcomes.
2. Registration is neither a condition for the examination certificate to be awarded by the examination board for a final examination that was passed, including having it awarded, nor for obtaining the degree in connection with that final examination.

Article 17 Compensation of damages in the event of unauthorised participation

1. Anyone who is not registered and who makes use of education and examination facilities must pay compensation of damages.
2. In the event of participation in a full-time programme, the damages to be compensated amount to one twelfth part of the applicable differentiated institution tuition fee for each month the person in question has unlawfully made use of the education or examination facilities provided by one or more degree programmes at Radboud University.
3. In the event of participation in a part-time or dual degree programme, the damages to be compensated amount to one twelfth part of the applicable statutory tuition fee for each month the person in question has unlawfully made use of the education or examination facilities provided by one or more degree programmes at Radboud University.
4. Registration can still be effected, if required and after the sums due have been paid, as from the first day of the month in which the payment was made, with the exception of the month of October.

Article 18 Fine in case of unauthorised participation

Anyone who is not registered and who makes use of the education and examination facilities for initial degree programmes at Radboud University must pay a fine of the second category.

Section 2.3 Termination of registration and deregistration

Article 19 Termination of registration at the end of the academic year and deregistration with retroactive effect

1. The registration of the student is terminated, on an annual basis and by operation of law, on 31 August, the last day of the academic year, unless the registration of the student was terminated at an earlier date in accordance with the provisions in these regulations.
2. Termination of the registration cannot be effected, in principle, with retroactive effect.

Article 20 Early termination at the student's request

1. The executive board terminates the student's registration upon the student's request. The registration ends on the first day of the month following the request.
2. The student submits the request for early deregistration through *Studielink*.
3. If a *BBC* has been provided to the student, proof of deregistration is provided to the institution for higher education for which the *BCC* was issued upon termination of the student's registration at Radboud University.

Article 21 Early termination at the executive board's initiative

1. The executive board may terminate the student's registration in the following situations:
 - a. following a binding recommendation on the continuation of the student's studies (article 7.8b paragraph 5 of the Act);
 - b. if it is determined that the student committed serious fraud (article 7.12b paragraph 2 of the Act);
 - c. if the student fails to respect the principles of the special institution or misuses the registration at a special institution (article 7.37 paragraphs 5 and 6 of the Act);
 - d. upon behaviour or opinions that demonstrates or demonstrate unsuitability for the practice of a future profession (article 7.42a of the Act);
 - e. serious trouble caused by the student (article 7.57h of the Act);
 - f. if the student has failed to pay the tuition or examination fee due (article 7.42 paragraphs 2 and 3 of the Act);
 - g. in the event of a registration that does not comply with the requirements with respect to nationality or place of residence (article 7.32 paragraph 6 of the Act).
2. Following a decision to deregister as laid down in article 7.42 paragraph 3 of the Act, the registration ends on the first day of the following month.
3. If the student has failed to pay the tuition fee or examination fee within the meaning of article 7.42 paragraph 2 of the Act, the executive board deregisters the student as from the first day of the second month following the reminder.

Article 22 Deregistration and refund tuition fee

1. After deregistration as referred to in this paragraph, the tuition fee as referred to in chapter 5 of these regulations that has already been paid is exclusively refunded as in the way described in the Act.
2. In view of the provisions in article 7.48 paragraph 4 of the Act, the student who deregisters as from July or August cannot claim a refund as referred to in paragraph 1.

Chapter 3 Application

Article 23 Application and registration

1. A registration is preceded by a timely application.
2. An application is made by fully and correctly filling in the data in *Studielink*, thereby referring to Radboud University as the relevant institution, and by stating the name of the relevant degree programme.
3. With due observance of article 25, Radboud University applies the guarantee deadlines referred to sub a and sub b below. Which deadline applies to which degree programme is indicated on the webpage on admission and registration for the intended degree programme.
 - a. Guarantee deadlines in view of registration as from 1 September. At the latest on:
 - i. 15 January: for a number of premaster programmes that are linked to a bachelor's degree programme with a restricted intake (*numerus fixus*);
 - ii. 1 May: for selective master's degree programmes and a number of premaster programmes;
 - iii. 1 July: for other degree programmes.
 - b. Guarantee deadlines in view of registration as from 1 February. At the latest on:
 - i. 1 November: for a number of selective master's degree programmes;
 - ii. 1 December: for other degree programmes.

Article 24 Study choice check as part of the application

1. For the student referred to in article 7.31a paragraph 1 of the Act, who wants to be registered for the bachelor's degree programme and who applies in due time, the application may involve participation in a study choice activity.
2. At Radboud University, the so-called study choice check is regarded as study choice activity.
3. Upon the student's request, the executive board also offers the student who applies between 1 May and 1 July the opportunity to participate in the study choice check.
4. The procedure for the study choice check is described in appendix IV.

Article 25 Deadlines for application

1. Application for registration with effect from 1 September 2024 can take place from 1 October 2023 until and including 31 August 2024 via *Studielink*. The student who applies for reregistration or registration after interruption must indicate this via *Studielink* before 1 September 2024.
2. After having submitted an application via *Studielink* and where applicable, the student must complete and finalise, in time, a questionnaire in Osiris, i.e. before the deadline that is communicated to the student in writing, by email, after the student has started up this questionnaire in Osiris.
3. Notwithstanding paragraph 1, the following applies:
 - a. in view of the selection and placement procedure, a student who wants to be registered for a degree programme with restricted intake can apply until and including 15 January 2024 at the latest;
 - b. in view of the preceding application procedure for a residence document and/or entry visa at the Immigration and Naturalisation Service (*Immigratie- en*

Naturalisatiedienst), a non EEA student can apply until and including 31 March 2024 at the latest;

- c. in view of the right to a study choice check, a student who wants to be registered for the first time for a bachelor's degree programme, can apply until and including 1 May 2024 at the latest;
 - d. in view of the preceding credential assessment, a student who wants to be admitted on the basis of – amongst others – previous education abroad can apply until and including 30 June 2024 at the latest.
4. In the event of an interim registration, different dates apply. An application for registration can be submitted via *Studielink* at the latest 8 weeks prior to the starting date of the registration and the application via *Studielink* closes on the 20th day of the month prior to the month in which the student wants to register.
 5. Applications for registration that are submitted after the relevant deadlines are not accepted by the executive board for processing, unless the hardship clause described in article 26 applies.

Article 26 Hardship clause application date for degree programmes with restricted intake
Upon request, the executive board may decide, with due observance of the provision in the Selection and Placement Regulations (*Regeling selectie en plaatsing*) to accept an application for processing after the application deadline.

Article 27 Confirmation registration for degree programme with restricted intake

1. A timely application is confirmed by the executive board in *Studielink*. The student receives an electronic message of this confirmation.
2. A student who has applied for a degree programme with restricted intake in *Studielink* on 16 January 2024 has formally participated in the selection, with due observance of the provisions in the Selection and placement regulations (*Regeling selectie en plaatsing*) and as referred to in those regulations, even if the student has not fully completed the selection, for whatever reason.

Article 28 Restriction number of applications

1. The student can apply for a maximum of four degree programmes in each academic year.
2. The student can apply for a maximum of two degree programmes with restricted intake in each academic year.
3. The student can apply for a relevant degree programme with restricted intake to a maximum of three times. Degree programmes may possibly set further restrictions.
4. With respect to the degree programmes Medicine and Dentistry, a student cannot apply for the same degree programme at more than one institute for a specific academic year.

Chapter 4 Admission

Section 4.1 In general

Article 29 Admission requirements and registration

1. Registration for a degree programme exclusively takes place if it has been established, prior to the start of the degree programme, that the student meets the applicable admission requirements referred to in these regulations or if it has been established, prior to the start of the degree programme, that the student has been exempted from those admission requirements.
2. In view of admission, all registration data and documents requested must be provided in due time
3. By way of evidence that the students meets the admission requirements, the executive board issues a 'certificate of admission' (*bewijs van toelating*).
4. In the interest of the proper and clear provision of information to the student, the dean includes all admission requirements as referred to in this chapter in the education and examination regulations of the relevant degree programme.

Article 30 Decision on admission (certificate of admission(*bewijs van toelating*))

1. The decision on admission to the degree programme, in the form of a certificate of admission, is taken by the executive board.
2. A certificate of admission is valid until and including 31 August of the year following the academic year for which the certificate of admission is granted.

Article 31 Conversion into a provisional certificate of admission (*bewijs van toelating*) for a degree programme with restricted intake

In view of the provisions in the Selection and placement regulations (*Regeling selectie en plaatsing*), the executive board may determine, in special cases and upon the request of a student who has been admitted to a degree programme with a restricted intake, that the student is granted a provisional certificate of admission – instead of a certificate of admission – that is related to the academic year following the academic year for which the student has been granted a certificate of admission.

Section 4.2 Admission requirements for the bachelor's degree programmes

Article 32 Primary admission requirements relating to previous education and exemption

1. As primary requirement relating to previous education for admission to a Radboud University bachelor's degree programme a pre-university education certificate (*vwo-diploma*) is required.
2. The student who has a degree certificate for one of the following degrees is exempted from the primary requirement relating to previous education referred to in paragraph 1:
 - a. Master's Degree in university education within the meaning of article 7.10a paragraph 1 of the Act;
 - b. Bachelor's Degree in university education within the meaning of article 7.10a paragraph 2 of the Act;

- c. Bachelor's Degree in higher professional education (*hbo*) within the meaning of article 7.10a paragraph 2 of the Act; and
 - d. Master's Degree in higher professional education (*hbo*) within the meaning of article 7.10a paragraph 2 of the Act.
- 3. The Lisbon student who has a Lisbon certificate is exempted from the primary requirement relating to previous education referred to in paragraph 1 unless the executive board has determined, with due observance of article 7.30f of the Act, that a considerable difference can be established.
- 4. The executive board only grants an exemption from the primary requirement relating to previous education referred to in paragraph 1 to
 - a. the student who has a certificate that is equivalent to the pre-university education certificate (*vwo-diploma*); and
 - b. the student who has a certificate of a propaedeutic examination passed at an institute for university education or an equivalent certificate.
- 5. Subject to certain conditions, the executive board grants an exemption from the primary requirement relating to previous education referred to in paragraph 1 to
 - a. the student who has a degree 'Associate Degree' or an equivalent certificate, if the student has demonstrated to have the knowledge, the understanding and the skills to successfully complete the bachelor's degree programme in question;
 - b. the student who has a certificate of a propaedeutic examination passed at an institute for higher professional education, if the student has demonstrated to have the knowledge, the understanding and the skills to successfully complete the bachelor's degree programme in question; and
 - c. the student who is twenty-one years old or older at the moment of registration and has demonstrated, when assessed by a committee within the meaning of article 7.29 of the Act, his suitability as described in that article.

Article 33 Additional requirements relating to previous education and exemption

- 1. In order to be admitted as a student to the relevant bachelor's degree programmes of Radboud University and in view of the scheme for admission requirements per degree programme (*schema toelatingseisen per opleiding*), either subject clusters that must have been included in the pre-university education certificate (*vwo-diploma*) are designated as additional requirements by ministerial regulation or subjects and programme components that must have been part of the pre-university education examination (*vwo-examen*) are designated as additional requirements by ministerial regulation.
- 2. The executive board grants the student who meets the primary admission requirement but who does not meet the additional requirement relating to previous education referred to in paragraph 1 an exemption from that additional requirement relating to previous education if the student demonstrates in an additional assessment, in a way to be determined by the dean, to provide of the knowledge and skills in relation to the additional requirements relating to previous education.
- 3. Radboud University applies the rule that the additional requirements relating to previous education are such that it can be expected, within reason, that this cannot be demonstrated during the first year of registration for the degree programme. Therefore, it is not permitted at Radboud University to eliminate the relevant deficiencies, in view of article 7.28 paragraph 3 of the Act, during the course of the degree programme.

Article 34 Special additional requirements relating to previous education and additional requirements

1. Radboud University does not offer degree programmes for which special additional requirements relating to previous education are set, under or pursuant to governmental decree, as a condition for registration.
2. Radboud University does not offer degree programmes designated by ministerial regulation for which additional requirements within the meaning of article 7.26 or 7.26a of the Act are posed as a condition for registration for that degree programme.

Article 35 Dutch language requirements and exemption

1. Pursuant to the law, a pre-university education certificate (*vwo-diploma*) is the requirement relating to previous education for admission to a bachelor's degree programme in the Dutch language. For that reason, no special requirements can be set with respect to the Dutch language for students who have a pre-university education certificate (*vwo-diploma*).
2. No additional requirements with respect to Dutch language skills are set either for Dutch speaking students who enrol with a higher professional education (*hbo*) propaedeutic certificate.
3. Students whose previous education was not in the Netherlands must submit a certificate of Dutch language skills recognised by the executive board. This also applies for students from abroad who apply for a bachelor's degree programme in the Dutch language on the basis of a higher professional education (*hbo*) programme in English which they attended in the Netherlands.
4. In addition to the provisions in paragraph 3, the student who has one of the certificates listed in appendix V is also exempted from the language requirement.
5. Upon the student's request and following a prior recommendation of the board of examiners, the executive board may as yet grant an exemption from that language requirement to the student who does not meet the Dutch language requirement and who cannot be exempted from that requirement either.

Article 36 Language requirements degree programmes in English and exemption

1. Pursuant to the law, a pre-university education certificate (*vwo-diploma*) is also the requirement relating to previous education for admission to a bachelor's degree programme in the English language. No additional requirements may be set with respect to English language skills for students who have a pre-university education certificate (*vwo-diploma*).
2. Students whose previous education was not in the Netherlands must comply with a minimum B2 level in English as language requirement. The specific requirements per degree programme can be consulted on the relevant website.
3. Students who enrol in a bachelor's degree programme in the English language and who have a higher professional education (*hbo*) propaedeutic certificate and a senior general secondary education (*havo*) previous education must also demonstrate their English language skills. These students must have an English language certificate at pre-university education level (*vwo-niveau*) or a language certificate with the same requirements that are set for students who had their previous education abroad.
4. In addition to the provisions in paragraph 2, the student who has one of the certificates listed in appendix VI is also exempted from the English language requirement.

5. Upon the student's request and following a prior recommendation of the board of examiners, the executive board may as yet grant an exemption from that language requirement to the student who does not meet the English language requirement and who cannot be exempted from that requirement either.

Article 37 Admission requirement for degree programmes with restricted intake

1. In addition to the provisions above with respect to admission requirements, a place accepted by the student, after selection and placement within the meaning of article 7.53 of the Act, applies as an admission requirement for the propaedeutic phase of the following degree programmes at Radboud University:
 - a. Biology;
 - b. Biomedical sciences;
 - c. Medicine;
 - d. *Psychologie*;
 - e. Psychology;
 - f. Dentistry.
2. The regulations for the format and execution of the selection and placement referred to in paragraph 1 are included in the Selection and placement regulations (*Regeling selectie en plaatsing*).

Section 4.3 Admission requirements for the master's degree programmes

Article 38 Primary admission requirement relating to previous education and exemption

1. For admission to Radboud University master's degree programmes, a bachelor's degree in university education, within the meaning of article 7.30b paragraph a sub a of the Act, is required as primary admission requirement relating to previous education.
2. The Lisbon student is exempted from the primary requirement relating to previous education referred to in paragraph 1 unless the executive board has determined, with due observance of article 7.30f of the Act, that a considerable difference can be established.

Article 39 Additional requirement relating to previous education

1. In addition to the primary requirement relating to previous education, additional requirements apply relating to previous education as referred to in article 38 of these regulations.
2. The additional requirements relating to previous education referred to in paragraph 1 are described in further detail by the executive board and are adopted by this board for each degree programme.

Article 40 Dutch language requirements and exemption

1. No specific requirements are set for admission to a master's degree programme in the Dutch language for students who have a Dutch pre-university education certificate (*vwo-diploma*) or a Dutch bachelor's degree obtained in higher professional education (*hbo*) degree or at a university.
2. Students whose previous education was not in the Netherlands must submit a certificate of Dutch language skills recognised by the executive board.

3. Upon the student's request and following a prior recommendation of the board of examiners, the executive board may as yet grant an exemption from that Dutch language requirement to the student who does not meet the Dutch language requirement and who cannot be exempted from that requirement either.

Article 41 English language requirements and exemption

1. No specific requirements are set for admission to a master's degree programme in the English language for students who have a Dutch bachelor's degree obtained at a university.
2. Students whose previous education was not in the Netherlands must comply with a minimum C1 level in English as a language requirement. The specific requirements per degree programme can be consulted on the relevant website.
3. A bachelor's degree obtained in a country where English is the language of instruction, as listed on the overview drawn up by Radboud University, is also accepted as proof of sufficient English language skills.
4. Upon the student's request and following a prior recommendation of the board of examiners, the executive board may as yet grant an exemption from that English language requirement to the student who does not meet the English language requirement and who cannot be exempted from that requirement either.

Article 42 Qualitative admission requirements

1. In view of the scheme for admission requirements per degree programme (*schema toelatingseisen per opleiding*) qualitative admission requirements may apply for a number of Radboud University master's degree programmes.
2. The qualitative admission requirements referred to in paragraph 1 are described in further detail by the executive board and are adopted by this board.

Section 4.4 Admission requirements for educational master's degree programmes

Article 43 Primary admission requirement relating to previous education and exemption

1. For admission to Radboud University educational master's degree programmes, a master's degree within the meaning of article 7.10a of the Act is required as primary admission requirement relating to previous education where a programme of fewer than 120 ECs is concerned.
2. The Lisbon student is exempted from the primary requirement relating to previous education referred to in paragraph 1 unless the executive board has determined, with due observance of article 7.30f of the Act, that a considerable difference can be established.
3. Upon the student's request, the executive board may grant an exemption to the student who does not have a master's degree from the requirement set in paragraph 1 if it should appear from an assessment conducted by the executive board that the student in question provides of comparable knowledge, understanding and skills.

Article 44 Additional requirements relating to previous education

1. In addition to the primary requirement relating to previous education, additional requirements apply relating to previous education apply for all educational master's programmes as referred to in article 43 of these regulations.

2. The additional requirements relating to previous education referred to in paragraph 1 are described in further detail by the executive board and are adopted for each degree programme by this board.

Article 45 Dutch language requirements and exemption

1. No specific requirements are set for admission to an educational master's degree programme in the Dutch language for students who have a Dutch pre-university education certificate (*vwo-diploma*) or a Dutch bachelor's degree obtained in higher professional education (*hbo*) degree or at a university.
2. Students whose previous education was not in the Netherlands must submit a certificate of Dutch language skills recognised by the executive board.
3. Upon the student's request and following a prior recommendation of the board of examiners, the executive board may as yet grant an exemption from that Dutch language requirement to the student who does not meet the Dutch language requirement and who cannot be exempted from that requirement either.

Article 46 English language requirements and exemption

1. No specific requirements are set for admission to an educational master's degree programme in the English language for students who have a Dutch bachelor's degree obtained at a university.
2. Students whose previous education was not in the Netherlands must comply with a minimum C1 level in English as language requirement. A degree programme can opt for a minimum or maximum requirement.
3. A bachelor's degree obtained in a country where English is the language of instruction, as listed on the overview drawn up by Radboud University, is also accepted as proof of sufficient English language skills.
4. Upon the student's request and following a prior recommendation of the board of examiners, the executive board may as yet grant an exemption from that English language requirement to the student who does not meet the English language requirement and who cannot be exempted from that requirement either.

Chapter 5 Tuition fee and other payments by students

Section 5.1 In general

Article 47 Payment obligation and registration

A registration exclusively takes effect if all administrative obligations, including the payment obligation, have been met.

Article 48 Tuition fee and examination fee

A student must pay a tuition fee. An external student must pay an examination fee.

Section 5.2 Categories and rates of tuition fee and examination fee

Article 49 Determination category of tuition fee

1. The following categories of tuition fees are distinguished:
 - a. the statutory tuition fee as referred to in article 50,¹
 - b. the reduced statutory tuition fee as referred to in article 50,
 - c. the institution tuition fee amounting to the statutory rate as referred to in article 51,
 - d. the institution tuition fee to the amount of the differentiated rate as referred to in article 52, and
 - e. the tuition fee for joint programmes as referred to in article 52a.
2. The executive board determines which category of tuition fee is payable by the student.
3. The applicable category of tuition fee referred to in paragraph 1 may also be determined during the academic year, depending on the point in time the relevant information is provided by the student or by *BRON HO*. Where required, a correction can be made with retroactive effect.

Article 50 Statutory or reduced statutory tuition fee

1. The statutory or the reduced statutory tuition fee is the tuition fee that is payable by a student who meets the conditions referred to in article 7.45a of the Act.
2. The statutory tuition fee, referred to in paragraph 1, for registration for a full-time or part-time degree/dual programme amounts to €2,530.
3. The reduced statutory tuition fee, referred to in paragraph 1, for registration for a full-time or part-time degree programme amounts to €1,265.

Article 51 The institution tuition fee amounting to the statutory rate

1. For particular (target) groups of students who must pay the institution tuition fee, the executive board sets the institution tuition fee at the amount of the statutory tuition fee.
2. A student is eligible for the tuition fee referred to in paragraph 1 if
 - a. that student has obtained a degree at Radboud University for which the statutory tuition fee was payable and has registered for a subsequent degree programme at Radboud University to obtain a second bachelor's degree and/or a second

¹ As from the academic year 2024-2025, the reduced statutory tuition fee only applies for the second-year student of a degree programme in the field of education and is cancelled after that.

master's degree in *BRON HO*. This only applies for a second bachelor's and/or master's degree with a different ISAT code in the *CROHO* register than that of the degree obtained before. The registration must be uninterrupted until the relevant bachelor's degree or master's degree has been obtained. In the event the registration is interrupted, the institution tuition fee referred to in article 52 is due.

- b. that student has been admitted, before the Dentistry bachelor's degree programme/master's degree programme still to be attended, to the special oral surgery programme, provided this student meets the nationality criterion. The registration must be uninterrupted until the Dentistry master's degree has been obtained. In the event the degree programme is interrupted, the institution tuition fee referred to in article 52 is due.
 - c. that student has been admitted, before the Medicine bachelor's degree programme/master's degree programme still to be attended, to the special oral surgery programme, provided this student meets the nationality criterion. The registration must be uninterrupted until the Medicine master's degree has been obtained. In the event the degree programme is interrupted, the institution tuition fee referred to in article 52 is due.
 - d. that student has been recognised as a refugee student by the University Assistance Fund (UAF).
3. For the academic year 2024-2025, the executive board has set the institution tuition fee amounting to the statutory rate at € 2,530.

Article 52 The differentiated institution tuition fee

1. In situations where articles 50 and 51 do not apply, a differentiated institution tuition fee is payable by the student.
2. The differentiated tuition fees for the degree programmes at Radboud University are determined by the executive board, by separate decision. When setting the differentiated tuition fee, the executive board has distinguished between EEA students and non EEA students. The differentiated tuition fee rates are listed in appendix VII.

Article 52a Tuition fee for joint programmes

For joint degree programmes within the meaning of article 7.3c of the Act, the executive board sets the tuition fee per cooperation programme, by separate decision and with due consideration for the provisions of article 7.3c of the Act.

Article 53 Examination fee

The examination fee for external students amounts to € 2,530.

Article 54 Payment mode

1. The tuition fee must be paid:
 - e. either as a single payment, whether by payment authorisation or not;
 - f. or by means of an irrevocable payment authorisation for payment in instalments. The total sum will be collected in ten equal, subsequent monthly instalments, the first one being due in September 2024.
2. The examination fee must be paid as a single payment, whether by payment authorisation or not.

3. If payments are made in instalments, administration costs amounting to € 24 are payable. The full administration fee due will be collected together with the first instalment.
4. The Radboud University debtor protocol applies to the collection of tuition fees and examination fees.

Section 5.3 Reduction of, exemption from and refund of tuition fees

Article 55 Exemption from and reduction of tuition fees

1. The provisions of article 7.48 of the Act apply for exemption from and reduction of tuition fees.
2. A student may be exempted from paying a tuition fee if the student registers for a degree programme at Radboud University and the student is already registered as a student for a degree programme at a financed Dutch university (with the exception of the Open University) in the academic year 2024-2025 and if the student already pays the statutory tuition fee for that degree programme.
3. In order to qualify for an exemption, the student must:
 - a. be eligible for the statutory tuition fee for registration as a student for the second degree programme at Radboud University, and
 - b. submit a valid *BBC* of the Dutch university at which the student is already registered as a student and which shows that the student has paid the statutory tuition fee at that institution.
4. If the amount paid or payable for the first registration is lower than the full statutory tuition fee, the difference is payable by the student as an additional payment.
5. If a student at Radboud University is not eligible for the statutory registration fee when registering, no exemption from payment of a tuition fee is granted even if the tuition fee is paid for the first registration. In that event the full institution tuition fee is payable for registration for a second degree programme at Radboud University.

Article 56 Reduction of tuition fee in the event of interim registration

Only part of the tuition fee is payable by the student if the student registers during the academic year. In that event the amount due is calculated pro rata the number of remaining months of the relevant academic year.

Article 57 Payment of tuition fee in the event of more than one concurrent registrations at Radboud University

Without prejudice to the provisions in article 7.48 of the Act, the tuition fee is payable only once for a student who registers exclusively for more than one degree programme at Radboud University, in which case the higher of the applicable amount is charged.

Section 5.4 Other contributions by students

Article 58 Other financial contributions by students

Apart from the payments referred to in this section and with due observance of the provisions in article 7.50 of the Act, the registration at Radboud University does not depend on any other financial contribution than the tuition fee referred to in these regulations.

Article 59 Contributions in the context of registration

1. Unless provided otherwise, the executive board charges the following contributions in relation to the following costs in the context of registration:
 - a. a contribution to a maximum of €75 for the administrative work in the context of assessing a student's foreign certificate or degree certificate;
 - b. a cost-covering contribution for testing the student's language level in order to assess whether the student who has a foreign certificate or degree certificate meets the language requirements as referred to in these regulations; and
 - c. a cost-covering contribution for performing the admission assessment within the meaning of article 7.29 of the Act and for administering the sufficiency and deficiency tests if the student fails to meet the primary requirements relating to previous education.
2. The executive board only charges the costs referred to in paragraph 1 sub a if assessment of the certificate is necessary.
3. The executive board states reasons for the contribution the student is requested to pay.

Article 60 Contributions in the context of degree programme's special nature

1. Unless provided otherwise, the executive board charges the student for a cost-covering contribution with respect for the costs arising from the special nature of the degree programme and which costs are related to participation in:
 - a. practical training;
 - b. educational excursions within the degree programme;
 - c. workshops within the degree programme.
2. The executive board informs the student if the educational facilities referred to in paragraph 1 cannot be replaced by an alternative without charge.

Article 61 Contributions for late registration for an examination

Unless provided otherwise, the executive board charges the student for a contribution amounting to a maximum of € 20 for the costs in relation to the registration for an examination after the regular registration period for this examination, within the meaning of article 7.13 paragraph 2 sub j of the Act.

Article 62 Contribution for replacement degree certificate or replacement statement

Unless provided otherwise, the executive board charges the possessor of a certificate within the meaning of article 7.11 paragraph 2 of the Act or a statement within the meaning of article 7.11 paragraph 5 of the Act for a cost-covering contribution for the costs directly related to issuing a replacement degree certificate or statement within the meaning of article 7.11a paragraph 1 of the draft bill intended to amend the Act.

Chapter 6 Registration and check of registration data and documents

Article 63 Registration of registration data

1. Prior to the registration of the student who applies and before the degree programme starts, the executive board records that the student has proved that:
 - a. the student has the Dutch nationality, or
 - b. the student is treated as a Dutch national pursuant to a statutory provision, or
 - c. the student is an alien within the meaning of article 7.32 paragraph 5 sub b up to and including e of the Act.
2. In the event the student must submit documents in the context of the registration referred to in paragraph 1, then these documents must be submitted before the deadlines referred to in this chapter. In the event the documents are submitted after these deadlines, the executive board may refuse to register the student, with due observance of the provisions in section 2.1.
3. The registration data as referred to in this paragraph are only registered after the student has applied.

Article 64 Dates for submitting registration documents

1. In the event the student must submit documents for the registration, these documents must have been submitted at the latest on 31 August 2024.
2. Contrary to the provisions in paragraph 1, the following applies:
 - a. the student who wants to be registered for a degree programme with restricted intake must submit the registration documents at the latest on 31 July 2024,
 - b. the non-EEA student must submit the registration documents, in connection with the preceding application procedure for a residence document and/or an entry visa at the Dutch Immigration and Naturalisation Service (*Immigratie- en Naturalisatiedienst (IND)*), at the latest on 1 June, in view of registration as from 1 September, or at the latest on 1 December, in view of registration as from 1 February.
4. In the event of an interim registration, different dates apply for submitting the registration documents.

Article 65 Checks and level assessment of certificates

1. In the event the student requests exemption from the admission requirements, the executive board checks the certificates or degree certificates submitted by the student.
2. The level of the certificates or degree certificates referred to in paragraph 1 is assessed by the executive board, unless:
 - a. the certificate or degree certificate is automatically recognised pursuant to an equivalence treaty; or
 - b. the certificate or degree certificate is considered, pursuant to ministerial regulation, as an equivalent certificate as referred to in these regulations.

Chapter 7 Transitional provisions

[repealed]

Chapter 8 Final provisions

Article 66 Mandates and decisions

The executive board has granted various mandates, by separate decisions, in order for the provisions in these regulations to be executed. An overview of these mandates is included in appendix VIII.

Article 67 Digital dispatch

Announcements further to and decisions pursuant to these regulations are sent to the student digitally, through *Studielink* and/or to the email address the student has registered in *Studielink*.

Article 68 Legal protection

The person involved can object to or lodge an appeal against decisions made pursuant to these regulations at the accessible facility of Radboud University within six weeks following the date on the relevant decision.

Article 69 Hardship clause

1. If the application of these regulations should result in an exceptional case of extreme unfairness, the executive board may depart, on the student's request, from these regulations or not apply them at all. The request for this must be submitted in writing and must state reasons.
2. The authority referred to in paragraph 1 does not provide the executive board with any possibilities to depart either from the provisions in the Act that have been laid down in these regulations or from the mandatory statutory provisions that are at the basis of these regulations.

Article 70 Catch-all provision

1. In all situations these regulations do not provide for or does not sufficiently provide for, the executive board decides.
2. If there should be any inconsistencies between these regulations and the applicable statutory provisions, the Act prevails.
3. The provisions in these regulations are mandatory statutory provisions in so far as these provisions are also laid down in the Act. Therefore, departing, in whatever way, from these provisions and the appendices is not allowed.

Article 71 Adoption

These regulations were adopted by the executive board on 19 September 2023.

Article 72 Entering into effect

These regulations enter into effect on 1 October 2023. On that date, these regulations replace the Registration Regulations 2023-2024 (*Regeling Inschrijving 2023-2024*).

Article 73 Publication

The executive board is responsible for appropriate publication of these regulations and of any amendments of them.

Appendix I. Additional rules for registration premaster

Registration and deregistration/termination

1. The student who wants to register for a premaster programme must submit a statement issued by the board of examiners at the executive board.
2. The registration for the premaster programme is for the entire academic year or part of that year.
3. The registration for a premaster programme can only be terminated as from 1 March of the first year of registration for the relevant premaster programme and exclusively if the request for deregistration is submitted through *Studielink* before 1 March.
4. If the registration for a premaster programme that has a study load of 1 to 30 ECs is terminated as from 1 March, no refund takes place.
5. If the registration for a premaster programme that has a study load of more than 30 ECs is terminated as from 1 March, a fee is only due for the first 30 ECs.

Payment and payment mode

1. The student is charged € 42.16 per EC for the premaster programme.
2. A fee is charged per premaster programme.
3. The total sum of the fee due is calculated on the basis of the study load of the programme as referred to in the statement. The maximum fee due does not exceed € 2,530.
4. The student who has registered at the same time for a degree programme for which the statutory tuition fee is due does not pay any fee for the premaster programme. When the registration as a statutory student ends, a fee will be calculated and set for the remaining ECs.
5. The student may attend the courses of the relevant premaster programme for a period of two uninterrupted academic years, except at the premaster Medicine, which has a one-year premaster programme. If the examination board should indicate so in its statement, for students who have been registered for a part-time premaster at the Faculty of Law this period amounts to three years.
6. The fee for the premaster programme is paid:
 - a. either as a single payment, whether by payment authorisation or not;
 - b. or by means of an irrevocable payment authorisation for payment in instalments. The total sum will be collected in 10 equal, subsequent monthly instalments, the first one being due in September 2024.
7. If payments are made in instalments, administration costs amounting to € 24 are payable. The full administration fee due will be collected together with the first instalment.

Appendix II. Additional registration rules for educational module

Registration and deregistration/termination of registration

1. In view of article 7.24a of the Act, the following applies for the registration of the educational module as admission requirement related to previous education:
 - a. the bachelor's or master's degree in university education; or
 - b. a certificate issued in the Netherlands or outside the Netherlands that demonstrates knowledge, understanding and skills on the level of a bachelor's degree in university education; and
 - c. the person in question meets the requirements posed by the executive board.
2. The educational module has a study load amounting to 30 ECs.
3. Restitution does not take place upon termination of an educational module.

Payment of fee and payment mode

1. The sum of the fee to be paid amounts to half of the statutory tuition fee as referred to in article 7.45a of the Act, i.e. €1,265.
2. The student who is registered, at the same time, for a degree programme for which the statutory tuition fee is due, is not required to pay any separate fee for the educational module for the duration of that concurrent registration. At the moment registration as a statutory student ends, any fee still due for the remaining ECs is calculated and determined.
3. The fee for the education module is paid:
 - a. either as a single payment, whether by payment authorisation or not;
 - b. or by means of an irrevocable payment authorisation for payment in instalments. The total sum will be collected in ten equal, subsequent monthly instalments, the first one being due in September 2024.
4. If payments are made in instalments, administration costs amounting to € 24 are payable. The full administration fee due will be collected together with the first instalment.

Appendix III. Additional registration rules for minors

1. The student who has registered for a degree programme at another institution for higher education and who wants to enrol in one or more educational components at Radboud University, must submit a request at the executive board in accordance with the applicable procedure.

2. The request must at least include:

- a. a statement issued by the examination board of the relevant Radboud University degree programme that there is no objection to registration as a minor student; and
- b. where a Dutch institution for higher education is concerned, a *BBC* issued by the institution of first registration.

Appendix IV. Rules for study choice check

Application and right to study choice activity

1. The student who registers at the latest on 1 May for the first period of a bachelor's degree programme with a study load of 60 ECs within the meaning of article 7.31a paragraph 1 of the Act is entitled to participate in a study choice activity.
2. After 1 July the opportunity to participate in the study choice check is no longer available.

Study activity and study choice check

1. Radboud University provides the so-called study choice check as a study choice activity.
2. The study choice check is the final element in the complete package of degree programme information and is meant, therefore, as a final check of the choice of study made by the student.

Digital questionnaire, study choice interview and recommendations

1. The study choice check includes at least one digital questionnaire in which the risk factors have been established by the executive board.
2. The digital questionnaire is available from 1 November until 1 July of the academic year prior to the relevant academic year.
3. A student who sends an application through *Studielink* after 1 November will be offered the opportunity – whether immediately or not – to complete the digital questionnaire. A student who sends an application before 1 November receives an email message if and as soon as the digital questionnaire becomes available.
4. The student is reminded once, within a week and by means of an electronic message, that the digital questionnaire has not been completed yet.
5. The digital questionnaire may result in a positive recommendation or an invitation for a study choice activity.
6. Only if the scores of the digital questionnaire have resulted in a negative recommendation, the student will be invited, within fifteen working days, but not before 1 March, for a study choice interview. This interview is part of the study choice check as well.
7. The purpose of the interview is to provide further information on the choice of study.
8. The executive board is responsible for holding the study choice interviews.
9. The executive board appoints one or more representatives of the relevant degree programme to conduct the interviews. This representative may not be a student.
10. On the student's request, a study choice interview with a student who lives abroad or on one of the Dutch Caribbean Islands may be conducted on line, to be determined by the representative of the relevant degree programme.

Study choice check and study choice recommendations

1. After having participated in the study choice check, the student is given a study choice recommendation for the relevant degree programme.
2. The study choice recommendation may be positive or negative.
3. The executive board is responsible for determining the study choice recommendation.
4. The study choice recommendation is determined on the basis of the scores on the digital questionnaire, or – where applicable – on the basis of those scores and the findings during the interview. If the student does not respond to the invitation for a study choice interview, the study choice recommendation is exclusively determined on the basis of the scores on the digital questionnaire.

5. The study choice recommendation is forwarded to the student in writing (by email) at the latest either two weeks after the digital questionnaire has been completed or three weeks after the study choice interview has taken place or would have taken place.

Reconsidering the choice of study after negative recommendations

1. A negative study choice recommendation is reason for the executive board to advise the student to reconsider his choice of study.
2. The executive board's recommendation to reconsider the choice of study is not binding.

Study choice check and the Education and Examination Regulations

1. To inform the student about the study choice activity described here, the dean refers the student to this activity via the Education and Examination Regulations.

Appendix V. Recognised certificates and degree certificates – Dutch language requirements

The following diploma or certificate provides an exemption from the Dutch language requirement referred to in these regulations:

1. The diploma *Staatsexamen Nederlands als tweede taal*, programme II (NT2-II);
2. The Radboud University exam *Nederlands als tweede taal* (Radboud University -NT2);
3. The *Certificaat Nederlands als Vreemde Taal (CNaVT)*, subject cluster *Educatief Startbekwaam (STRT)* or subject cluster *Educatief Professioneel (EDUP)*;
4. International Baccalaureate: *Nederlands als Language A* (both standard and higher level) or *Language B* (higher level);
5. European Baccalaureate: Nederlands Language 1 or Language 2;
6. United Kingdom: *Nederlands* or GCE A-level;
7. Germany: *Zeugnis der Allgemeinen Hochschulreife* with Dutch as *Leistung-* or *Grundkurs* or *Zeugnis der Allgemeinen Hochschulreife* with Dutch in a subject combination that is equivalent to *Leistungs-* or *Grundkurs*;²
8. Suriname: *vwo* diploma, propaedeutic degree programme Anton de Kom, Universiteit van Suriname;
9. Belgium: *Diploma van Secundair Onderwijs*³;
10. Aruba, Sint Maarten and Curaçao: either *vwo* diploma with Dutch as a final examination subject or a higher education diploma.

² For **FSW** degree programmes a minimum mark of 6 (in case of *Leistungskurs*) or of 7 (in case of *Grundkurs*) out of 15 is required; this applies both in the last six months of the *Qualifikationsphase* and for the *Arbiturprüfung*. If the mark is lower, or if Dutch language is not part of the *Arbiturprüfung*, a separate Dutch language certificate is required for registration.

For **FNWI** degree programmes the student is considered to have met the Dutch language requirements if the student has attended Dutch classes until the end of the last year and the student has finalised the subject Dutch language with a minimum mark of 8 out of 15 (both for *Leistungskurs* and for *Grundkurs*).

³ A *Diplome d'Enseignement Secondair (Enseignement Secondair Général)* or an *Abschlusszeugnis der Oberstufe des Sekundarunterrichts (Allgemeinbildende Unterricht)* do not entitle the student to an exemption.

Appendix VI. Recognised certificates and degree certificates – English language requirements

The following diplomas or certificates provide exemptions from the English language requirement for the bachelor's degree programmes referred to in these regulations:

1. Germany: *Zeugnis der Allgemeinen Hochschulreife*, inclusief *Grundkurs of Leistungskurs Englisch* in het *Abitur*;⁴
2. International Baccalaureate diploma, English taught IB or English A Language and Literature;
3. European Baccalaureate diploma, in which the course English Language 1 or English Language level 2 is included;
4. A diploma of which the level is at least equal to a Dutch *vwo* diploma, obtained at an institution in Australia, Canada (excepting Quebec), Ireland, New Zealand, the United Kingdom or the United States, at which institution English is the language of instruction;
5. One of the following diplomas and a sufficient mark for English in the final examination:
 - a. Austria: *Reifezeugnis/Reifeprüfungszeugnis*;⁵
 - b. Belgium: *Diploma van Secundair Onderwijs*;⁶
 - c. Denmark: *Studentereksamenbevis*;
 - d. Finland: *Ylioppilastutkintotodistus/Studenterexamenbevis*;
 - e. Luxembourg: *Diplôme de Fin d'Etudes Secondaires*;
 - f. Norway: *Vitnemaal for Videregaende Skole*;
 - g. Sweden: *Slutbetyg från Gymnasieskolan*.

⁴ For **FSW** degree programmes a minimum mark of 6 (in case of *Leistungskurs*) or of 7 (in case of *Grundkurs*) out of 15 is required; this applies both in the last six months of the *Qualifikationsphase* and in the *Arbiturprüfung*. If the mark is lower, or if English language is not part of the *Arbiturprüfung*, a separate English language certificate is required for registration.

For **FNWI** degree programmes the student is considered to have met the English language requirements if the student has attended English classes until the end of the last year and the student has finalised the subject English language with a minimum mark of 8 out of 15 (both for *Leistungskurs* and for *Grundkurs*).

⁵ For **FNWI** degree programmes the student is considered to have met the English language requirements if the student has attended English classes until the end of the last year and the student has finalised the subject English language with a minimum mark 3.

⁶ A *Diplôme d'Enseignement Secondaire (Enseignement Secondaire Général)* or an *Abschlusszeugnis der Oberstufe des Sekundarunterrichts (Allgemeinbildende Unterricht)* do not entitle the student to an exemption.

Appendix VII. Differentiated tuition fee rates

Faculty of Law	CROHO	EEA	Non-EEA
Bachelor's degree programme full-time	various	€9,292	€12,480
Bachelor's degree part-time	50700	€4,646	€6,240
Bachelor Notarieel Recht part-time	56828	€4,646	€6,240
Research master Onderneming en Recht	60386	€10,399	€13,728
Other master's degree programmes full-time	various	€13,718	€17,470
Master Nederlands Recht part-time	66451	€6,859	€8,735
Master Notarieel Recht part-time	66828	€6,859	€8,735

Faculty of Arts	CROHO	EEA	Non-EEA
All bachelor's degree programmes	various	€9,292	€12,480
Master Educatie in de Taal- en cultuurwetenschappen	68536	€2,530	€2,530
Master Educatie in de Mens- en Maatschappijwetenschappen	68532	€2,530	€2,530
Research master Historical, Literary and Cultural Studies	60857	€10,399	€13,728
Research master Linguistics and Communication Sciences	60960	€10,399	€13,728
Other master's degree programmes	various	€13,718	€17,470

Faculty of Social Sciences	CROHO	EEA	Non-EEA
Bachelor Artificial Intelligence	56945	€12,673	€16,425
Bachelor Pedagogische Wetenschappen van Primair Onderwijs	59329	€2,530	€2,530
Other bachelor's degree programmes	various	€9,292	€12,480
Master Artificial Intelligence	66981	€14,333	€18,296
Research master Cognitive Neuroscience	60506	€14,333	€18,296
Research master Behavioural Science	60266	€10,399	€13,728
Research master Social and Cultural Science: Comparative Research on Societies	60132	€10,399	€13,728
Master Curriculumontwikkeling voor Primair Onderwijs part-time	60473	€2,530	€2,530
Other master's degree programmes	various	€13,718	€17,470

Nijmegen School of Management	CROHO	EEA	Non-EEA
All bachelor's degree programmes	various	€9,292	€12,480
Master Environment and Society Studies	66839	€19,312	€23,910
Master Educatie in de Mens- en Maatschappijwetenschappen	68532	€2,530	€2,530
Other master's degree programmes	various	€13,718	€17,470

Faculty of Philosophy, Theology and Religious Studies	CROHO	EEA	Non-EEA
Bachelor Theologie	56109	€2,530	€12,480
Bachelor Religiewetenschappen	50902	€2,530	€12,480
Other bachelor's degree programmes	various	€9,292	€12,480
Master Theologie	60257	€2,530	€12,480
Master Theologie & Religiewetenschappen	60824	€2,530	€17,470
Two-year master Filosofie	60823	€10,399	€13,728
Two-year research master Filosofie	60128	€10,399	€13,728
Master Educatie in de Mens- en Maatschappijwetenschappen	68532	€2,530	€2,530
Other master's degree programmes	various	€13,718	€17,470

Faculty of Science, Mathematics and Information Technology	CROHO	EEA	Non-EEA
Bachelor's degree programmes	various	€12,673	€16,425
Master Information Sciences	60255	€19,312	€23,910
Master Educatie in de Bètawetenschappen	69345	€2,530	€2,530
Other master's degree programmes	various	€14,333	€18,296

Radboud University Medical Centre	CROHO	EEA	Non-EEA
Bachelor Biomedische Wetenschappen	56990	€12,673	€16,425
Other bachelor's degree programmes	various	€22,816	€28,260
Master Biomedical Sciences	66990	€14,333	€18,296
Research master Molecular Mechanisms of Disease	60322	€14,333	€18,296
Other master's degree programmes	various	€22,816	€28,260

Radboud Teachers Academy	CROHO	EEA	Non-EEA
All master's degree programmes	various	€2,530	€2,530

Please note: The fees listed in this appendix were adopted by the executive board by separate decision – as intended decision – and submitted to the *UGV* for their advice. Since the participation procedure has not been finalised at the moment these regulations were adopted, the present appendix has been attached subject to an advice.

Appendix VIII. Overview of mandates Registration Regulations

	Task or authority	Source in Registration Regulations	Authorised representative	Right of substitution?
1	Deciding on application for registration of the student and providing the 'certificate of registration'.	Article 5.3 and article 12, also in view of article 8.2 and article 11	Director AA	yes
2	Issuing a so-called 'statement of interim registration'.	Article 9	Dean	yes
3	Issuing a so-called 'statement of registration'.	Article 13	Director AA	yes
4	Terminating a registration at the student's request.	Article 20.1	Director AA	yes
5	Terminating a registration after binding recommendation on the continuation of the studies.	Article 21.1 a	Director AA	no
6	Terminating a registration in case of non-payment.	Article 21.1 f	Director AA	no
7	Applying the hardship clause.	Article 69	Dean, director AA and relevant selection committee respectively	no
8	Administering the Study Choice Check and determining study choice recommendations.	Article 24.3 in conjunction with Appendix IV	Dean	yes
9	Determining programme specific risk factors in the (harmonised) digital questionnaire that is part of the Study Choice Check.	Appendix IV	Dean	yes
10	Applying the hardship clause at registration of students for a degree programme with restricted intake.	Article 26 in conjunction with article 9.1 of the Selection and placement regulations	Selection committee and Director AA respectively	no
11	Setting up a selection committee as referred to in the Selection and Placement Regulations and appointing members.	Articles 1.1 and 3.3 Selection and placement regulations	Dean	no
12	Deciding on the admission of students, including decisions on exemption from admission requirements and decisions on certificate assessment, except on	Articles 29 and 30 in conjunction with article 65	Dean	yes

	(1) decisions on the admission to the Dutch language bachelor's degree programmes of students who have a certificate issued outside the Netherlands, (2) decisions on the admission to the English language bachelor's degree programmes of students who have a certificate issued outside the Netherlands, and (3) decisions on the admission of students to the degree programmes with a restricted intake.			
13	Deciding on the admission to the Dutch language bachelor's degree programmes of students who have a certificate issued outside the Netherlands, including deciding on exemption of admission requirements and deciding on certificate assessment.	Articles 29 and 30 in conjunction with article 65	Director AA	yes, to the department Student Admissions
14	Deciding on the provisional admission of students who have a Dutch previous education to the Dutch language bachelor's degree programmes at the Faculty of Arts, including also deciding on exemptions from admission requirements and deciding on credential evaluation.	Articles 29 and 30 in conjunction with article 65		yes, to the department Student Admissions
15	Deciding on the admission to the following English language bachelor's degree programmes of students who have a certificate issued outside the Netherlands: 1. Arts and Culture Studies (CROHO 56823) 2. Comparative European History (CROHO 56034) 3. American Studies (CROHO 50290) 4. English Language and Culture (CROHO 50290) 5. International Business Communication (CROHO 56826) 6. Philosophy, Politics and Society (CROHO 56081) including deciding on exemption of admission requirements and deciding on certificate assessment.	Articles 29 and 30 in conjunction with article 65	Director AA	yes, to the department Student Admissions
16	Deciding on the provisional admission to the following bachelor's degree programmes:	Articles 29 and 30 in	Director AA	yes, to the department

	1. <i>Rechtsgeleerdheid</i> (CROHO 50700) 2. <i>Notarieel recht</i> (CROHO 56828) 3. European Law School (CROHO 50017) And deciding on the provisional admission to the following programmes: 1. Premaster <i>privaatrecht</i> 2. Premaster <i>publiekrecht</i> 3. Premaster <i>fiscaalrecht</i>	conjunction with article 65		Student Admissions
17	Performing the selection investigation as referred to in the Selection and placement regulations and deciding on the admission of students to the degree programmes with a restricted intake.	Section 4.2 in conjunction with the Selection and placement regulations	Relevant selection committee	no
18	Converting provisional certificate of admission to degree programmes with a restricted intake.	Article 31	Director AA	yes
19	Setting and charging other contributions in the context of registration.	Article 59	Director AA	yes
20	Setting and charging other contributions in the context of the special nature of the degree programme.	Article 60	Dean	yes
21	Setting and charging other contributions in the context of late registration for examinations.	Article 61	Dean	yes
22	Setting and charging other contributions for replacement certificate or statement.	Article 62	Director AA	yes
23	Collecting the student's <i>BBC</i> and refunding the tuition fee.	Article 20.3	Director AA	yes
24	Granting an appropriate facility for other contributions	Article 14.3 sub c	Director AA	yes
25	Registering registration data.	Article 63	Director AA	yes