

Education and Examination Regulations

Master's programme:

History

- ***Geschiedenis en Actualiteit***
 - ***Politiek en Parlement***
- ***Ancient and Medieval Mediterranean Worlds***

2020-2021
Faculty of Arts

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¹ These Education and Examination Regulations are a translation of a Dutch-language document. The original Dutch OER takes precedence over all its translations and therefore, no rights can be derived from this translation.

Section 1. Introductory provisions

Article 1. Purpose of these regulations

1. In these Education and Examination Regulations the applicable procedures, rights, and duties are established in relation to the education and examinations of the Master's programme History, with the specialisations in Geschiedenis en Actualiteit, Politiek en Parlement, Ancient and Medieval Mediterranean Worlds, with CROHO number 66034 (hereinafter: the programme) provided by the Faculty of Arts at Radboud University (hereinafter referred to as: RU).
2. Following the COVID-19 pandemic, the Executive Board adopted various guidelines as referred to in Article 7 of the Structural Regulations of Radboud University for the organisation and coordination of education and the examination of the degree programme. These guidelines can be found on <http://www.ru.nl/coronavirus>.
3. The provisions of these Education and Examination Regulations shall apply without prejudice to the provisions of the guidelines referred to in paragraph 2.

Article 2. Scope of the regulations

The present regulations apply to all students enrolled in the programme in the academic year 2020-2021.

Article 3. Definition of terms

1. The terms used in these regulations, which are also used in the Higher Education and Research Act (Wet op het hoger onderwijs en wetenschappelijk onderzoek, hereinafter, "the Act") will have the same meaning as these terms have in the Act.
2. Without prejudice to paragraph 1, in these Regulations the following definitions apply:
 - a. *Party involved*: the student who is registered for the examination programme of these Education and Examination Regulations and, more specifically, in reference to the review of interim examinations, the student who has taken the interim examination in question;
 - b. *Contact hour*: one education hour during which a lecturer is present;
 - c. *Partial examination*: an examination as referred to in Article 7.10 paragraph 1 of the Act, as well as the assessment of the results of the examination, which in conjunction with one or more other partial examinations constitute the interim examination. Unless otherwise stated in these regulations, the term "interim examination" also includes "partial examinations";
 - d. *Lecturer*: the staff member responsible for providing the education;
 - e. *Connected Master's programme*: the Master's programme that has been designated for a Bachelor's programme as the Master's for which there are no further admission requirements than the Bachelor's programme in question.

- f. *Final examination*: an examination of the student's academic achievements, in which the Examination Board determines whether or not all educational units that are part of the degree programme have been successfully completed. The Examination Board may determine that this review requires a test of the candidate's knowledge, understanding and skills by the Examination Board itself and an assessment of the results of that test;
- g. *Examination Board*: the Examination Board of the Faculty of Arts. See also *Structuurregeling Radboud Universiteit Nijmegen* (Radboud University Structure Regulations) and the *Reglement Examencommissie Faculteit der Letteren RU* (RU Faculty of Arts Examination Board Regulations);
- h. *(Examination) component*: course unit of the programme, as defined in the Act;
- i. *Examiner*: the person designated by the Examination Board to administer the interim examinations;
- j. *Flexible cutoff*: these regulations apply to students who want to enrol after 30 September; This is only possible if the faculty admission committee, on behalf of the Executive Board, declares that there are no objections to later enrolment and that participation in education is still possible: see Enrolment Regulations 2020-2021.
- k. *Fraud*: fraud at Radboud University is defined as any behaviour or negligence on the part of the student that, by nature, is directed towards making it partly or entirely impossible to properly assess the knowledge, insights, and skills of the student or of another student (see Fraud Regulations, Appendix IV).
- l. *Resit*: a new opportunity to take a particular examination as referred to in Article 7.10 paragraph 1 of the Act, pertaining to an educational unit. In these regulations, when the term examination is used this can also be read as resit, unless explicitly indicated otherwise
- m. *Institution*: Radboud University Nijmegen;
- n. *Educational unit*: any organised activity that is assessed and is associated with credits (in practice, these are usually courses, but internships and seminars are also considered to be educational units). According to the law, educational units are completed with a *course examination*. Degree programmes (which consist of a cohesive set of educational units) are completed with a *final examination*;
- o. *Plagiarism*: copying or paraphrasing another author's works, in whole or in part, when writing assignments, essays or other written tests without adequate acknowledgement of sources or clear indication of a beginning and end to the quotations;
- p. *Practical exercise*: a practical exercise as referred to in Appendix II, in one of the following forms:
 - i. writing a thesis
 - ii. completing a literature review
 - iii. participating in fieldwork or going on an excursion

- iv. completing an assignment
- v. completing an internship
- vi. participating in an additional educational activity to acquire certain skills
- vii. completing the tasks required by the lecturer in preparation for a seminar
- q. *Specialisation*: a specialisation within a Master's programme;
- r. *Student*: anyone {0} enrolled at Radboud University for the purpose of participating in a degree programme and/or in the courses or examinations of a programme;
- s. *Prospectus*: programme guide containing programme specific information;
- t. *Credit* (abbreviated EC): credit in accordance with the European Credit Transfer System in which 1 EC is equal to 28 hours of study;
- u. *Course examination*: an examination testing the knowledge, understanding, and skills of the student in relation to a certain unit of study, regardless of the form in which this examination takes place, which is administered by at least one examiner designated by the Examination Board;
- v. *Interim examination date*: the date on which the interim examination is administered by or on behalf of the examiner.
- w. *Admission Committee*: the committee which determines the admissibility of the student to a degree programme on behalf of the dean (based on prior education, admission, and language requirements)
- x. *Working days*: Monday to Friday, except statutory holidays and other days designated by the Executive Board as collective holidays;

Section 2. Admission to the programme

Article 4. Admission requirements and procedures

1. The Executive Board enrolls a student who meets the admission requirements and admission procedures applicable to enrolment at Radboud University, as referred to and described in Chapter IV of the Radboud University Enrolment Regulations.
2. The admission requirements and admission procedures referred to in paragraph 1 are set out in Appendix I of this Regulation for reference.

Article 4a Substitute requirements for insufficient prior education

1. If not all of the admission requirements have been met, but the faculty admission committee
is of the opinion that the shortcomings can be resolved within a reasonable time period,
the scope and content of a Pre-Master's programme will be established, if requested:

see website or prospectus.

2. The Admission Committee will establish the content of this Pre-Master's programme before it begins.
 3. In regards to the sequence of courses within the Pre-Master's programme, this will be established by the degree programme in advance.
 4. Admission to the degree programme is only possible if the Pre-Master's programme has been completed in full
- and all admission requirements for the programme have been met.

Article 4b Admission to courses and course examinations

1. Students who have not yet obtained a Bachelor's degree can nevertheless be admitted by the faculty admission committee to the courses of a connected Master's programme as specified in Article 7.30a of the Act. This admission is valid for a period of up to 12 months.
2. Students referred to in the first paragraph may only participate in course examinations of the Master's programme if they are registered for that Master's programme.
3. Contrary to the provision in paragraph 1, students that are participating in a Pre-Master's programme will not be admitted to take courses in the connected Master's programme. In all cases, they are only permitted to take part in the components of the Pre-Master's programme.
4. Students who make use of the flexible enrolment scheme must adhere to the established sequence of courses in the Education and Examination Regulations.
5. Students may only begin a Master's thesis if they are registered for a Master's programme.
6. Students who, in accordance with this article, are admitted to participate in the courses of the degree programme are not entitled to sit for the final examinations of the degree programme if they are not registered for that Master's programme.

Article 4c Admission to connected Master's programmes

Students who have passed the final examinations of one of the Bachelor's programmes listed in Appendix 1, Article 1, paragraphs 1 and 2, shall be granted unconditional admission to at least one of the Master's programmes at the university.

Article 5. Decision on enrolment

1. The dean decides on the student's admission to the degree programme on behalf of the Executive Board.
2. The faculty admission committee, acting on behalf of the Executive Board, shall take decisions on admission to the degree programme.

Section 3. Structure and design of the programme

Article 6. Learning outcomes of the programme

The aim of all programmes within the Faculty of Arts is to teach students relevant humanities knowledge, insights, and skills, to train them academically, and to prepare them for further (academic) careers.

In addition to the general learning outcomes, the History programme also aims to achieve programme-specific learning outcomes, enabling graduates of this programme to:

- a. present their research results orally and in writing in Dutch (*Geschiedenis en Actualiteit* and *Politiek en Parlement*) or English (Ancient and Medieval Mediterranean Worlds) in an academic, substantiated method;
- b. organise tasks individually and in a team setting; evaluate and improve their work partly based on the feedback from others; identify gaps in their own expertise and rectify these with the help of targeted searches; make informed choices for their career;
- c. participate in scientific discussion and the public debate in a substantiated way.

Specific learning outcomes for *Geschiedenis en Actualiteit*

- d. Graduates, building on what they learned in their Bachelor's programme, have knowledge of and insight into the way in which the present directs research into the past and how the past gives direction to the present. They can analyse how historical constructions were applied through time by different users.
- e. Graduates have knowledge of and insight into the corresponding theory and historiography.
- f. Graduates can analyse a historical debate about the interplay between present and past and are able to form an opinion about the different positions. Analysis and reasoning of graduates demonstrate an inquisitive attitude and an ability to methodically and critically process advanced knowledge of the subject area.
- g. Graduates are able to reflect on the role that historians (can) play in society as well as the possibilities to provide the wider public with insight from historical scientific research.
- h. Graduates are able to investigate a question from history in the field of the relationship between present and past and the use of historical constructions with the help of appropriate concepts and research methods. They can select, analyse, and interpret relevant information from a research question.
- i. Graduates are able to use scientifically founded, historical expertise in order to understand a current social or political issue and can convincingly translate the insights and perspectives

obtained into a concrete product that can be used in related public, political, or professional debates.

Specific learning outcomes for *Politiek en Parlement*

- j. Graduates, building on what they learned in their Bachelor's programme, have knowledge of and insight into the functioning of European political systems in their social context, particularly the Dutch system, both with regard to historical development from the late 18th century and the legal foundations as a theoretical reflection on this.
- k. Graduates can analyse a scientific debate about the concepts and practices of politics and democracy and can form an opinion about the different positions. Analysis and reasoning of graduates demonstrate an inquisitive attitude and an ability to methodically and critically process advanced knowledge of the multidisciplinary subject area.
- l. graduates are capable of researching a problem in the field of the development of modern parliamentary with the help of appropriate concepts and research methods. They can select, analyse, and interpret relevant information from a research question.
- m. Graduates are able to use scientifically founded, historical expertise in order to understand a current social or political issue and can convincingly translate the insights and perspectives obtained into a concrete product that can be used in related public, political, or professional debates.
- n. Graduates are able to work in the field of politics, policy, and administration, (inter)national, regional or local, or in the field of education and communication about it, and can make well-considered choices for their career.

Specific learning outcomes for *Ancient and Medieval Mediterranean Worlds*

- o. Graduates, building on what they learned in their Bachelor's programme, have knowledge of and insight into the political and cultural significance of the Mediterranean in Ancient History and the Middle Ages, of the impact of Ancient History in later times, and of the associated theories and historiographical backgrounds.
- p. Graduates can analyse a historical debate about the role of the Mediterranean in Ancient History and the Middle Ages and can form an opinion about the different positions. Analysis and reasoning of graduates demonstrate an inquisitive attitude and an ability to methodically and critically process advanced knowledge of the subject area.
- q. Graduates can identify and contextualise both the long-term influence of the Mediterranean and the different perspectives of the Mediterranean as a political, religious, and cultural centre from ancient history up to the present. They are able to recognise why connotations

that were attributed to the Mediterranean throughout past centuries were appropriated by different users.

- r. Graduates are capable of researching a question about the Mediterranean in the field of Ancient and Medieval History with the help of correct concepts and research methods. They can select, analyse, and interpret relevant information from a research question.

Article 7. Programme study load

The degree programme has a study load of 60 EC. The study load of the degree programme has been adopted by the Executive Board through a separate decision.

Article 8. Degree programme structure

The degree programme is offered as full time. The programme structure has been adopted by the Executive Board through a separate resolution.

Article 9. Language of instruction

The language of instruction for the degree programme is Dutch/English. The language of instruction for the degree programme has been adopted by the Executive Board through a separate resolution.

Article 10. Examination programme

The programme has an examination programme that is aimed at achieving the learning outcomes as referred to in Article 6. The examination programme consists of the cohesive whole of educational units, as further described in Appendix II.

Article 11. Incorporation of educational units (free electives)

1. Given the examination programme described in Appendix II, a (mandatory) free elective space of 10 EC is offered which can be used to incorporate educational units from inside and outside the degree programme. The Examination Board may make an exception for non-English/Dutch-speaking students.
2. At the request of the student, the Examination Board will include educational units from outside of the degree programme.
3. The inclusion of an educational unit is only permitted prior to the start of the educational unit in question. However, proposals for changes are possible.
4. If the credits and study results of the educational units to be included differ from the definitions in these regulations, they will be converted. The Examination Board makes a decision regarding

the conversion in compliance with the memorandum “*Conversie van studiebelasting en studieresultaten*” (conversion of grades and credits).

Article 12. Addition of extracurricular educational units

1. Adding extracurricular educational units from outside of the examination programme is permitted. Permission from the Examination Board is required for this.
2. At the request of the student, the Examination Board may include educational units from outside of the degree programme.
3. The provisions of Article 11, paragraphs 3 to 4 are applicable to the inclusion of extracurricular educational units.

Article 13. Exemption from educational units

1. Students can receive exemptions from educational units.
2. The total amount of exemptions is no higher than half of the mandatory examination programme.
3. At the request of the student, the Examination Board may grant an exemption for an educational unit and its corresponding interim examination, if the student:
 - a. has passed an examination for an educational unit in a relevant subject at a university;
 - b. demonstrates that they have adequate knowledge and skills regarding the educational unit in question as a result of relevant work or professional experience.
4. As a rule, the Examination Board does not grant exemptions for partial examinations.
5. In the assessment referred to in paragraph 3, the Examination Board assesses the relevance of the knowledge, insights, or skills that have already been examined.
6. Exemptions as referred to in paragraph 1 cannot be granted for the Master's Thesis.
7. The Examination Board provides no exemptions on the basis of results obtained during the period in which the student has been excluded from participation in examinations by the Examination Board due to fraud, as specified in the Fraud Regulations, see Appendix IV.
8. The programme has the following (general) exemptions: not applicable.

Article 14. Substitution of educational units

1. The substitution of educational units is permitted.
2. In special cases, a student may, with permission from the Examination Board, replace an educational unit from the examination programme with an educational unit from outside the programme.

3. The Master's thesis cannot be replaced, except in cases in which the Examination Board concludes that the Master's thesis can be replaced by participation in a research study or an internship for which an academic report can be written.
4. The provisions of Article 11, paragraphs 3 and 4 apply to the replacement of educational units.

Article 15. Elective programme

Not applicable

Section 4. Structure and design of educational units

Article 16. Enrolment in education and registration for interim examinations and resits

1. The student must register and deregister via Osiris for instruction in the educational units associated with the degree programme.
2. The student who has registered on time and accordance with the current procedures for an educational unit is then also registered for the education and the corresponding interim examination.
3. The student must register themselves for the resit of an educational unit.
4. Registration for a resit or interim examination closes at 11:59 pm on the day preceding a period of five working days before the date of the interim examination, so that there are always five full working days between the deadline for registration for the interim examination in question and the date of that examination. The day on which the interim examination takes place is not included in this period of five working days. After this period, registration is no longer possible, unless the Examination Board decides otherwise in special cases.
5. Students who are not registered will not be able to sit for an interim examination or resit.
6. Students who are enrolled for an interim examination or resit can deregister via Osiris no later than five working days before the date of the examination. This will be registered as "ND" ("did not participate") in Osiris. The Examination Board may decide otherwise in exceptional cases.
7. If the student fails to show up for an interim examination that they were registered for, not appearing will be considered a used opportunity to sit the interim examination. This will be registered as "ND" in Osiris. The Examination Board may decide otherwise in exceptional cases.

Article 17. Access to education and interim examinations

1. The student is permitted to take all educational units of the study programme and to take the corresponding interim examinations.

2. Contrary to the provisions in paragraph 1, entry requirements apply to the educational units and/or corresponding interim examinations stipulated in Appendix III. If there are entry requirements, the student will not be admitted to the educational unit and/or the corresponding interim examination until after these requirements have been met.
3. In addition to paragraph 2, a student who has successfully passed an interim examination may not resit this examination without the explicit written authorisation of the relevant Examination Board.
4. In special cases, the Examination Board can grant exemptions from the entry requirements, either with or without replacement requirements.
5. Access to education and interim examinations is not dependent on financial contributions other than tuition fees, unless there are costs related to the education. If such abovementioned costs are involved, then these costs are listed in Appendix III.

Article 18. Selection of educational units per academic year

Each educational unit is offered once per academic year, unless otherwise specified in Appendix II.

Article 19. Number of interim examination opportunities per educational unit

1. For each educational unit, two examination opportunities are provided (one interim examination and one resit), unless otherwise specified in Appendix II.
2. The design and type of the resit is the same as that of the interim examination, unless otherwise specified in these regulations or in Appendix II.
3. The date of the first examination opportunity shall be announced at the beginning of the relevant semester. The date of the resit shall be announced prior to the first examination opportunity. The date of the resit must be announced before the first examination opportunity has taken place. With regard to the Master's Thesis, the internship, and other components that are not concluded with an interim examination, the programme may decide differently: *see Appendix II*.
4. Students shall be provided with at least one additional opportunity to sit an examination for a course that is no longer in the curriculum in the first academic year that it is no longer offered.
5. In instances in which a programme or professor has not set a deadline for a project or assignment, the project or assignment shall be submitted no later than 12 months following the end of the course to which the project or assignment belongs. Projects and assignments must always be submitted to the examiner at least 20 days prior to the final examination date.

Article 20. Lecture and interim examination periods

The lectures of educational units are provided in an annual schedule with two semesters that have been established by the Executive Board. At the minimum, Appendix II established the semester and period in which the course is offered.

Article 21. Language of education and interim examinations

Instruction in and examinations of the educational units shall be conducted in the language of instruction of the degree programme, as defined in Article 9, unless otherwise provided in Appendix III.

Article 22. Learning objectives

Each course is aimed at achieving certain learning objectives that contribute to the achievement of the final learning outcomes. These learning objectives are established in the study guide for each course.

Article 23. Instruction method

For each educational unit, the instruction method is described in the overview in Appendix II.

Article 24. Number of contact hours

The number of contact hours per educational unit is established in Appendix II.

Article 25. Examination form

1. The type of the interim examination is specified in Appendix II. Each course has the following types of interim examinations:
 - a. written interim examination, including written exams that are conducted digitally;
 - b. verbal interim examination;
 - c. a mix of a and b.
2. In special cases, the Examination Board may decide to deviate from the type of examination specified in Appendix II.
3. Written interim examinations are taken in the exam rooms of Radboud University. This does not apply to written assignments.
4. In principle, oral course examinations are not public unless the Examination Board decides otherwise. Oral examinations consist of an individual test in which, in principle, no more than one person is tested at the same time. In principle, oral examinations are administered in the presence of a second examiner or observer appointed by the Examination Board. In special cases, the Examination Board may require that the oral examination be recorded.

5. At the request of the student, the Examination Board may allow students with a functional impairment to take interim examinations in a form adapted to their individual functional impairment as a special examination provision. Prior to making a decision in this matter, the Examination Board may seek expert advice. If this involves facilities provided for a “digital test”, the Examination Board may also seek advice from the digital testing coordinator of the faculty in regard to the design of these facilities.

Section 5. Assessment and examination

Article 26. Rules for administering interim examinations

In order to ensure the proper procedure for administering interim examinations in the examination rooms of Radboud University, the dean has established the House Rules for Examination Rooms. In order to provide adequate and clear information, these house rules have been included in Appendix V of these regulations.

Article 27. Confirmation of examination results

1. The examiner determines the result of an examination in writing and records this result in Osiris.
2. The result of an interim examination is specified as a whole number or half number. With regard to this, grades up to .25 will be rounded down to .0, grades between .25 and .75 will be rounded to .5 and grades from .75 and up will be rounded up to .0. If the result of an interim examination is determined differently, this will be further described in the overview in Appendix III.
3. Contrary to the provisions of paragraph 2, the results of an interim examination will not be set at a score of 5.5. In that case, a score of less than 5.5 will be rounded down to 5 and a score of 5.5 or greater will be rounded up to a 6.
4. If the result of an examination is equal to or greater than 6.0, the examination is deemed to have been passed. If the result of an examination is equal to or lower than 5.0, the examination is deemed to not have been passed.
5. When a previously taken interim examination is retaken, the most recent result is valid in all cases.
6. Interim examination results may be expressed in numbers rounded to one decimal place. When rounding, the numbers after the first decimal place shall be ignored.
7. The provisions of paragraphs 2 to 4 do not apply to partial examinations.

Article 27a. Alphanumeric results

Without prejudice to the provisions of Article 27, the following alphanumeric results shall be established and registered in Osiris in the following cases:

- a. “ND” (“did not participate”), if the student was registered for an educational unit or an interim examination, but did not participate
- b. “VR” (“exemption”), if, in accordance with the provisions of these regulations, the Examination Board has granted an exemption from an educational unit in the examination programme
- c. “FR” (“fraud”), if fraud of any kind has been determined by the Examination Board when taking an examination and the Examination Board has declared the result of the examination in question invalid, in accordance with the provisions of the Regulation on Fraud attached to these regulations
- d. “SFR” (“serious fraud”), if serious fraud has been determined by the Examination Board when taking an examination and the Examination Board has declared the result of the examination in question invalid, in accordance with the provisions of the *Regulation on Fraud* attached to these regulations

Article 27b. Guidelines and rules for the Examination Board

1. The Examination Board is responsible for guaranteeing the quality of interim examinations and final examinations.
2. In the Faculty of Arts Examination Board Regulations, the Examination Board sets rules with regard to the procedures concerning course examinations and the necessary measures to be followed.
3. The Examination Board may provide guidelines and instructions to examiners to assist them in determining the examination results and assessing the candidate taking the examination.

Article 27c. Fraud and plagiarism

1. The definition of fraud and the procedures and sanctions in the event of (suspected) fraud are stipulated in the Fraud Regulations (see Appendix IV).
2. The provisions of Articles 5 and 6 of the Fraud Regulations (see Appendix IV) will be implemented as follows at the Faculty of Arts:
 - a. Within ten working days of the report by the lecturer or examiner, the admissibility of the report will be determined by the Examination Board. If the report is deemed admissible, the student will be informed of this immediately.
 - b. Within ten working days of the admissibility being determined, the student will be given an opportunity to be heard and the Examination Board will make a decision regarding any measures to be taken.
 - c. If the Examination Board and the student are still engaged in discussion, the period specified in paragraph 2b can be extended by up to ten working days.

3. In addition to the Fraud Regulations (see Appendix IV), the Examination Board of the Faculty of Arts can impose additional obligations (like writing an assignment or a reflective report about plagiarism or an assignment).

Article 28. Publication of results

1. Immediately after determining the results of the course examination, the examiner shall input the results into Osiris. The examiner shall determine the result of a written interim examination within 15 working days of the date it was administered. The examiner will immediately, and no later than ten working days after the date of a verbal interim examination, announce the result and provide the student with a written statement in this regard via the student administration. For interim examinations other than written or verbal examinations, the Examination Board or examiner will decide in advance the method and time frame in which the results will be announced to the students. The term of 15 working days will not be exceeded in this case. Contrary to the provisions of paragraph 2 and 3, the examiner shall publish the results of examinations and resits from period 4 within five working days of the end of the examination period.
2. In special cases and if requested, the examiner can either extend or shorten the time frames specified in paragraph 1. The examiner will inform the students about this time frame in case of an extension.
3. Once the results of an interim examination are published, students will be informed about their right to inspect their marked work as referred to in these regulations and about the possibility of appealing to the Examinations Appeals Board within the applicable appeal period. These provisions do not apply to partial examinations.

Article 29. Right of inspection and explanation

1. Within at least 20 working days following the publication of the result of a written interim examination, the student may request access to review and inspect all graded work.
2. During the period referred to in paragraph 1, any interested parties may also inspect the questions and assignments made or given in the context of a written interim examination as well as the standards based on which the assessment took place.
3. Due to the limited amount of time between exam period 4 and resit period 4, inspection of examination results from these periods shall take place within two days after the relevant results are published.
4. Contrary to paragraph 1 and 2, the examiner may decide that inspection will take place for all students at the same time, on a date and at a time and place set in advance. If a student is unable to attend the inspection due to demonstrable circumstances beyond their control, a

separate inspection can be arranged upon request, preferably within the time period referred to in paragraph 1.

5. In all cases, the inspection will take place within five working days before the next examination opportunity for the relevant educational unit.
6. The provisions in paragraph 1 to 5 do not apply to partial examinations.

Article 30. Validity period of interim examinations

1. The term of validity of successfully completed interim examinations is unlimited.
2. Contrary to the provisions in paragraph 1, the assessed knowledge, insights, and skills described in Appendix III will lapse after the period specified in that Appendix. The validity period of the interim examinations associated with these educational units expires after the aforementioned period.
3. The student will receive timely notification of the expiry of the validity of a successfully completed interim examination. This notification will at least include a reasoned explanation by or on behalf of the dean for why the knowledge, insights, and/or skills are outdated.
4. In special circumstances and in individual cases, the Examination Board can extend the period referred to under paragraph 2. If a student has received financial support on the basis of the profiling fund, as referred to in the WHW, due to a disability or chronic illness, the Examination Board will always extend the period by at least the number of months that financial support has been granted by the Executive Board.
5. The validity period of successfully completed interim examinations is, in principle, limited to the academic year, unless the validity period is otherwise specified in Appendix III. The validity period for the result of partial examinations will end when the result of the interim examination for the relevant educational unit has been definitively determined.

Article 31. Final examinations

1. The degree programme is concluded by the Master's final examination.
2. The Examination Board will determine the result of the final examination in writing once the student has passed the interim examinations of all the educational units of the degree programme in question. The Examination Board determines which examination the student took last.
3. At the same time as determining the result of the examination, the Examination Board also sets the examination date. The examination date is the date of the last examination referred to in paragraph 2.

Article 32. Degree and distinctions

1. A student who has passed the final examination of the degree programme will be awarded a Master of Arts degree.
2. The Examination Board can award a distinction to a student who has successfully passed the degree programme examination. The rules for awarding distinctions have been established in the Guidelines for Awarding Distinctions 2015. In order to provide adequate and clear information to students, these regulations have been included in Appendix VI of these regulations.

Section 6. Study performance, support, and advice

Article 33. Study performance and support

1. The dean of the faculty is responsible for recording study results in such a way that, upon request, every student can be provided with an overview of the results achieved at that time within a reasonable time of this request.
2. The dean is responsible for providing adequate student counselling (through student advisors and mentors).

Article 34. BSA regulations: *not applicable*.

Section 7. Evaluation of education

Article 35. Method of evaluation of education

In compliance with the quality assurance system of the university as described in the Handboek Kwaliteitszorg Onderwijs Radboud Universiteit (Radboud University quality assurance manual), the dean shall ensure that the education of the degree programme is systematically evaluated.

Section 8. Transitional provisions

Not applicable

Section 9. Final provisions

Article 36. Safety net scheme and hardship clause

1. In all cases not covered fully or clearly by these regulations, the decision lies with the dean.

2. In all cases in which these regulations may result in unreasonable or unfair situations for individual students, the Examination Board or, as a last resort, the dean is authorised to make an exception to the provisions in the Education and Examination Regulations.
3. In cases of conflict between these regulations and the relevant legal provisions, the WHW provisions will take precedence.

Article 37. Establishment, participational bodies, and amendments

1. These regulations are drawn up or amended by the dean after receiving advice from the programme committee and after having obtained the approval of the Faculty Joint Assembly.
2. An amendment to these regulations has no impact on the current academic year, unless this would disproportionately damage the interest of the students.

Article 38. Entry into force

1. These regulations enter into force on 1 September 2020.
2. The Education and Examination Regulations applicable before this date will then expire.

Article 39. Publication

1. The Director of Education of the relevant department is responsible for publishing these regulations and any amendments thereto.
2. Any interested party can obtain a copy of these regulations from the Student Information Point (STIP).

Article 40. Evaluation

The dean is responsible for regularly assessing these regulations.

As established by the dean on 31 August 2020.

Appendix I Admission and eligibility criteria and procedures.

A. Programme-specific admission requirements

Article 1 Admission requirements

1. Admission to the degree programme is always granted to students who have passed the final examination of the Bachelor's degree in History at Radboud University Nijmegen or another Dutch university.
2. With respect to the provisions in paragraph 1, students who have obtained a Bachelor's degree for a degree programme in the first paragraph are unconditionally admitted to the Master's programme.
3. In order to be eligible for a proof of admission, a student must:
 - a. be in possession of a degree certificate that, in the opinion of the Admission Committee, is at least equal to the degrees referred to in Article 1, paragraph 1;
 - b. otherwise demonstrate suitability for participation in the degree programme in the opinion of the Examination Board.

Article 2 Language requirements

Contrary to the provisions in the main text of these regulations, participation in the education and interim examinations of the educational units listed below is not possible until the following admission requirements have been met:

1. For participation in courses offered in Dutch and the associated exam, a sufficient command of the Dutch language is required. This requirement is satisfied if a student:
 - a. is in possession of a pre-university education diploma, obtained at a Dutch-language institution for secondary education; or
 - b. is in possession of a diploma from a university of applied sciences; or
 - c. is in possession of an admission statement authorising entrance to academic education in the Netherlands, or
 - d. is in possession of one of the following diplomas or certificates:
 - i. the diploma of the state examination for Dutch as a Second Language Level 2 (NT2-II)
 - ii. the RU certificate for Dutch as a Second Language (RU-NT2);
 - iii. the certificaat Nederlands als vreemde taal, Profiel Academische Taalvaardigheid (PAT) or Profiel Taalvaardigheid Hoger Onderwijs (PTHO)
 - iv. International Baccalaureate: Dutch as Language A or Language B (Higher Level);
 - v. European Baccalaureate: Dutch as a second language;

- vi. United Kingdom: Dutch at GCE A-level (from 1998);
 - vii. International GCSE First Language;
 - viii. Germany: Zeugnis der Allgemeinen Hochschulreife with Dutch as a Leistungs or Grundkurs;
 - ix. Suriname: VWO diploma, first year (propedeuse) Anton de Kom University;
 - x. Belgium: Diploma of Secondary Education (ASO); or
 - xi. Overseas Territories: VWO diploma with Dutch as a final examination course or a diploma from a Dutch university of applied sciences.
2. In order to participate in courses and associated examinations offered in English, a sufficient command of English is required. This requirement is satisfied if a student:
- a. is in possession of an academic Bachelor's degree; or
 - b. has a diploma for pre-university education (VWO); or
 - c. is in possession of a pre-university education diploma obtained at an English-language institution; or
 - d. is in possession of a diploma of a university of applied sciences (HBO); or
 - e. has achieved a sufficient score on one of the following English language tests:
 - i. Test of English as a Foreign Language (TOEFL) with a minimum score of 550 (paper-based) or 213 (computer-based) or 79 (internet-based);
 - ii. International English Language Testing System (IELTS) with a minimum score of 6.0;
 - iii. Cambridge Certificate of Advanced English with a score of 60% or higher.

B. Pre-Master's programmes: *see website or study guide.*

Appendix II Examination programme

Article 1 Composition

In accordance with the provisions in the general part of these regulations, the degree programme comprises the following educational units with the corresponding study load in EC:

Geschiedenis en Actualiteit						
Course code	Name	Period	EC	Form (WC/HC)	Exams (ST/MT/SW)	CU
LET- GESM4101	<i>Concepten en debatten</i>	1	5	HC/WC	SW	4
LET- GESM4135 LET- GESM4139 LET- GESM4140	<i>Choice of research seminars from Geschiedenis en Actualiteit²</i>	1 – 2	10	WC	SW	2
LET- GESM4105	<i>Geschiedenis op bestelling³</i>	1	5	HC/WC	SW	4
	Choice of project seminars from <i>Geschiedenis en Actualiteit</i> or an individual internship	4	10	WC	SW	2
LET- GESM4104	<i>Erfgoed studies</i>	3	5	HC/WC	SW	4
LET- GESM4209	<i>Actualiteitencollege⁴</i>	4	5	WC	SW	2
LET- GESM4100	Master's Thesis	1 – 3	20	N/A	SW	variable
			60			

² Students who enrol in February will take a research seminar in periods 3 and 4 instead of a research seminar in periods 1 and 2 (LET-GESM4138).

³ Students who enrol in February will take an elective course instead of *Geschiedenis op bestelling* in period 2.

⁴ Students who enrol in February will take the course *De constructieve van het verleden: filosofie van de geschiedenis en het voortgezet onderwijs* (LET-EDU-GESM02) in period 3 instead of *Actualiteitencollege*.

Politiek en Parlement						
Course code	Name	Period	EC	Form (WC/HC)	Exams (ST/MT/SW)	CU
LET- GESM4135 LET- GESM4211	<i>Choice of research seminars in Politiek en Parlement⁵</i>	1 – 2	10	WC	SW	2
LET- GESM4212	<i>Politieke representatie⁶</i>	1	5	WC	ST + SW	4
LET- GESM4205	<i>Het krachtenveld van Politiek en Parlement</i>	3	5	WC	SW	2
LET- GESM4203	<i>Staatsrecht⁷</i>	1 – 2	5	HC	ST + SW	2
LET- GESM4209	Current events lecture	4	5	WC	SW	2
LET-GES- STAGEPP	Master's internship	variable	10	TBD	SW	variable
LET- GESM4200	Master's Thesis	1 – 3	20	N/A	SW	variable
			60			

⁵ In the 2018-2019 academic year students of the Master's specialisation in Politiek en Parlement took a research seminar of 5 EC instead of 10 EC. Students of the 2018-2019 cohort who have not completed or started this course yet, will take the lectures for period 1 from their research seminar of choice (LET-GESM4135 research seminar) in 2019-2020: Nederlands "lange oorlog" 1940-1950 or LET-GESM4211 Onderzoekscollege: Party's over? Geschiedenis, heden en toekomst van politieke partijen in Europa) and make an adapted writing assignment appropriate to the study load of 5 EC (comparable to the test students took for this course in 2018-2019).

⁶ In the 2019-2020 academic year, the courses LET-GESM4201 "Repertoires of representation" (5 EC) and LET-GESM4202 "Interdisciplinary approaches to politics" (5 EC) were no longer part of the Master's programme. These courses were combined into a new course: "Politieke representatie. Vertegenwoordiging en democratie in historisch, politicologisch en vergelijkend perspectief". For students from previous cohorts who have not completed "Repertoires van representatie" the following transitional arrangement applies: these students must participate in half of the project groups of the course "Politieke representatie". Vertegenwoordiging en democratie in historisch, politicologisch en vergelijkend perspectief" (these project groups made up last year's course "Repertoires van representatie") and complete a written exam and an additional writing assignment. For students from previous cohorts who have not completed "Interdisciplinaire benaderingen van politiek" the following transitional arrangement applies: these students must participate in half of the project groups of the course "Political representation". Vertegenwoordiging en democratie in historisch, politicologisch en vergelijkend perspectief" (these project groups made up last year's course "Interdisciplinaire benaderingen van politiek") and complete a written exam and an additional writing assignment.

⁷ Students with a Bachelor's degree in Law as prior education take the course LET-GESPM100 Historisch Ambacht instead of Staatsrecht.

Ancient and Medieval Mediterranean Worlds						
Course code	Name	Period	EC	Form (WC/HC)	Exams (ST/MT/SW)	CU
LET- GESM4301	Historiography and Theory: Culture, Memory and Cultural Memory	1	10	WC	SW	2
LET- GESM4309	Research Seminar Curing and curating crises: A transhistorical perspective	1 – 2	10	WC	SW	2
Various course codes	Electives Ancient and Medieval Mediterranean Worlds and/or internship	3 – 4	20	variable	variable	variable
LET- GESM4300	Master's Thesis	1 – 3	20	NA	SW	variable
			60			

WC = seminar, HC = lecture, ST = written examination, MT = oral examination,
SW = written assignment, CU = number of contact hours, TBD = to be determined,
NA = not applicable.

Appendix III Course-specific information

Article 1. Attendance requirement

Not applicable

Article 2. Validity of credits earned

In order to complete a course, all partial examinations must be successfully passed.

Contrary to the provisions in the general part of these regulations, the partial results achieved for the Master's Thesis in *Geschiedenis en Actualiteit*, the Master's Thesis in *Politiek en Parlement*, and the Master's Thesis in Ancient and Medieval Mediterranean Worlds will retain their validity.

Article 3. Resit regulations per course

Not applicable

Article 4. Entry requirements (sequence of components)

1. Examinations and associated practical exercises of the components listed below may only be done once the examinations of the listed components have been successfully completed: *Not applicable*
2. With regard to an examination which is not mentioned in the first paragraph because it corresponds to a course from a different programme, the Education and Examination Regulations of that programme shall apply.

Article 5. Costs of education, other than tuition

Not applicable

Article 6. Practical exercise

- a. All components of the Master's specialisations listed in Appendix II consist of regular lectures, tutorials and seminars in addition to practical exercises in the form of written and/or verbal assignments.
- b. The interim examination of a component as described in the first paragraph of this article, cannot be taken until the relevant practical exercises are completed successfully: Master's Thesis *Geschiedenis en Actualiteit*, Masterscriptie *Politiek en Parlement*, and Master's Thesis *Ancient and Medieval Mediterranean Worlds*.
- c. With regard to the following components, successfully completing the relevant additional assignments is considered passing the examination: not applicable.

Article 7. Special facilities

Not applicable

Article 8. Language of instruction for each course

This Master's programme is taught partially in Dutch (the specialisations *Geschiedenis en Actualiteit* and *Politiek en Parlement*) and partially in English (specialisation *Ancient and Medieval Mediterranean Worlds*).

Appendix IV Fraud Regulations

Section 1. Introductory provisions

Article 1. Objective and scope of the regulations

To prevent fraud during interim examinations and final examinations, as referred to in Article 7.12b of the Act, associated with the education and examinations of the History Master's degree of Radboud University (hereinafter: RU), the Dean of the Faculty of Arts has established the following regulations.

Article 2. Definition of terms

The terms used in these regulations, which are also used in the Higher Education and Research Act (Wet op het hoger onderwijs en wetenschappelijk onderzoek, hereinafter, "the Act") or the Education and Examination Regulations of the degree programme (hereinafter: the EER) will have the same meaning as these terms have in the Act or the EER.

Section 2. Definition of fraud, procedure, and sanctions

Article 3. Definition of fraud

1. Fraud at Radboud University is defined as any behaviour or negligence on the part of the student that, by nature, is directed towards making it partly or entirely impossible to properly assess the knowledge, insights, and skills of the student or of another student.
2. Fraud in general is defined as:
 - a) fraud when taking written interim and final examinations, including:
 - i. having access to unauthorised aids as referred to in the House Rules for Examination Rooms
 - ii. looking at the work of others or exchanging information
 - iii. impersonating someone else or allowing someone else to impersonate oneself during an interim or final examination
 - b) fraud when writing theses or other papers, including
 - i. plagiarism in the sense of using or including the another person's texts, data, or ideas without fully and correctly citing the source; plagiarism in the sense of using the work of another student and presenting it as one's own; and other forms of plagiarism specific to academia
 - ii. the fabrication or falsification of research data

- iii. the submission of a thesis or other paper that has been written by someone else
- c) other fraud during examination, including
 - i. acquiring the questions, answer sheets, or other similar information prior to the time of the examination
 - ii. changing answers to questions on an examination after it has been submitted for assessment
 - iii. providing incorrect information when requesting exemption, an extension of the validity period, and other similar requests regarding an examination.
- 3. Any attempt at fraud will also be considered fraud in the sense of these regulations.

Article 4. Procedure to establish fraud

1. In the event that fraud is suspected, the Examination Board or the examiner will immediately inform the student. If fraud is suspected while an exam is being given, then the Examination Board or the examiner will provide the student with the opportunity to complete the exam.
2. The Examination Board or the examiner may order the student to provide the materials involved in the suspicion of fraud.
3. For the application of the provisions in paragraphs 1 and 2, the examiner is understood to include the invigilator or another RU staff member.
4. The Examination Board or the examiner will draw up a report of the suspected fraud. If the examiner draws up the report, they will send it to the Examination Board immediately.
5. The Examination Board will immediately make the report referred to in Article 4 available to the student and will begin an investigation into it. The Examination Board will provide the student with the opportunity to respond to the report in writing. The Examination Board will hear both the examiner and the student.
6. Within six weeks of making the report available to the student, the Examination Board will determine whether there is evidence of fraud. The Examination Board will inform both the student and the examiner of its decision in writing.

Article 5. Remedial measures

If the Examination Board determines that fraud has taken place:

- a) it will declare the interim examination or final examination in question to be invalid;
- b) it will document the identification of fraud and, if applicable, the sanctions imposed in the student's file.

Article 6. Sanctions

1. If the Examination Board determines an instance of fraud, it is able to:
 - c) decide that the student is no longer able to sit for one or more exams during a period to be defined by the Examination Board, being no longer than a year
 - d) decide that the distinction can be granted on the student's diploma
 - e) recommend to the Dean of the Honours Academy that the student not be admitted into the honours programme of the university or faculty, or that the student's participation in the university or faculty honours programme be terminated.
2. If *serious* fraud has been determined by the Examination Board, the Executive Board may definitively terminate the student's enrolment in a degree programme at the suggestion of the Examination Board
3. The sanctions as specified in this provision will be imposed on the day following the date on which the student has been informed of the decision to impose the sanctions.

Section 3. Transitional provisions

Not applicable

Section 4. Final provisions

Article 7. Decisions and legal protection

1. Decisions on the basis of these regulations may be sent to the student digitally or by e-mail.
2. For decisions based on these regulations, the student is permitted to appeal the relevant decision within six weeks of the decision date to the Examination Appeals Board (EAB).

Article 8. Establishment and amendments

1. This scheme is adopted and amended by the dean.
2. If the content of these regulations relates to the duties and powers of the Examination Board of the degree programme, that content must be approved by that Examination Board.

Article 9. Entry into force

These regulations enter into force on 1 September 2019. On that date, these regulations will replace the preceding regulations.

Article 10. Publication

1. The dean is responsible for publishing these regulations and for appropriately disclosing any amendments thereto.

2. For the purposes of adequately and clearly informing (prospective) students, the dean has included these regulations as an appendix to the Education and Examination Regulations (EER).

As established by the dean on 5 February 2019 and ratified by the Examination Board of the faculty on 28 February 2019.

Appendix V Regulations regarding House Rules for Examination Rooms

Section 1. Introductory provisions

Article 1. Objective and scope of the regulations

In order to ensure the proper procedure for administering interim examinations, referred to in clause 1, that are part of the education and examination programme of the History Master's programme and which are held in the examination rooms of Radboud University (hereinafter: RU), the Dean of the Faculty of Arts has established the following regulations.

Article 2. Definition of terms

The terms used in these regulations, which are also used in the Higher Education and Research Act (Wet op het hoger onderwijs en wetenschappelijk onderzoek, hereinafter, "the Act") or the Education and Examination Regulations of the degree programme (hereinafter: the EER) will have the same meaning as these terms have in the Act or the EER.

Article 3. Examiners and invigilators

1. The Examination Board of the Faculty of Arts appoints one or more examiners to administer examinations.
2. The designated examiners, referred to in paragraph 1, are responsible for the supervision and execution of the provisions in these regulations. On behalf of the designated examiner(s), one or more invigilators assigned by or on behalf of the Executive Board may also be present in the examination rooms.
3. When assigning invigilators, at least one designated examiner must be present in the examination room or be available on call. At the Faculty of Arts, the examiner is only available on call.

Article 4. Executive Board provisions

1. This regulation contains provisions as defined in Article 7.57h of the WHW. Given the power of attorney decision of the Executive Board of 15 May 2019, the dean is authorised to adopt these regulations on behalf of the Executive Board. The student is obligated to comply with the provisions laid down in these regulations.
2. Students who do not comply with the provisions in these regulations may be denied access to the examination room by or on behalf of the examiner. Failure to comply with the rules can also lead to a suspicion of fraud as described in the Fraud Regulations.

Article 5. Guidelines for examiners

These regulations contain provisions as defined in Article 7.12b of the WHW. The student is obligated to comply with the provisions laid out in these regulations.

Article 6. Instructions from examiners to students

1. If required in a specific situation, an examiner can, in the spirit of the provisions in these regulations, give instructions to the student in the RU examination rooms. The student is obligated to comply with these instructions.
2. Students who do not follow the instructions referred to in paragraph 1 may be denied access to the examination room by the examiner. Failure to comply with the rules can also lead to a suspicion of fraud as described in the Fraud Regulations.

Section 2. House rules

Article 7. Entry to and exit from the examination room

1. The following applies to entry to and exit from the examination rooms:
 - a. The exam room is accessible to students at least 15 minutes before the start of the examination.
 - b. Except for the cases described in paragraphs c and d, students will no longer be admitted to the examination room after the start of the examination.
 - c. Student who arrive late to the examination room can still be admitted to the examination room 15 minutes after the start of the examination.
 - d. Toilet visits are permitted during the examination.
 - e. Students are not allowed to leave the examination room during the first 30 minutes of the examination.
2. In exceptional cases, the Examination Board may deviate from the provisions in paragraph 1. If the Examination Board decides to deviate from the provisions in paragraph 1, the student will be informed in a timely fashion.

Article 8. Student identification

1. Students must be able to identify themselves at all times in the examination room using a valid proof of identity. This includes a passport, driving licence, ID card, or residence permit.
2. Students who cannot identify themselves, as specified above, will not be admitted to the examination room.

Article 9. Start and duration of the examination

The examiner starts the interim examination at the scheduled time. If, due to circumstances, the examination starts later, the examiner will ensure that the scheduled examination duration can be fully utilised by the student.

Article 10. Unauthorised aids

1. During the examination, the student has no items at their disposal that can be used as an examination aid, unless the examiner has explicitly stipulated that the aid is permitted prior to the start of the examination.
2. Aids within the meaning of these regulations include: dictionaries and books, dictations and notes as well as watches, laptops, tablets, telephones, and other (smart) devices and/or wearables.

Article 11. Handing in examination work

1. After the examination, the student is obliged to hand in their examination work.
2. The student may also be required to submit other exam materials, such as exam assignments and/or scrap paper used during the exam.

Article 12. Order and quiet in and the design of the examination room

1. Coats, bags and other accessories must be placed in accordance with the examiner's instructions.
2. In order to prevent disruption of the Wi-Fi signal, equipment present in the room, including watches, laptops, tablets, telephones, and (other) (smart) devices and/or wearables must be switched off according to the examiner's instructions.
3. Contrary to the provisions of the preceding clauses, the examiner will take the measures necessary to ensure proper supervision and to maintain order and quiet in the examination room before, during and after the examination.
4. At least one clock is clearly visible to every student in every examination room during examinations.
5. Eating and drinking in the examination room is permitted, unless this makes it impossible to maintain proper supervision and/or order and quiet.

Section 3. Transitional provisions

Not applicable

Section 4. Final provisions

Article 13. Deviation from these house rules

In exceptional cases, the Examination Board may deviate from the provisions in these regulations.

Article 14. Establishment and amendments

1. This scheme is adopted and amended by the dean.
2. If the content of these regulations relates to the duties and powers of the Examination Board of the degree programme, that content must be approved by that Examination Board.

Article 15. Entry into force

These regulations enter into force on 1 September 2020. On that date, these regulations will replace the preceding regulations.

Article 16. Publication

1. The dean is responsible for publishing these regulations and for appropriately disclosing any amendments thereto.
2. For the purposes of adequately and clearly informing (prospective) students, the dean has included these regulations as an appendix to the Education and Examination Regulations (EER). The Examination Board will accordingly include the regulations as an appendix to the degree programme rules and guidelines drawn up by the relevant programme committee.

As established by the dean on 18 June 2019 and ratified by the Examination Board of the faculty on 20 June 2019.

Appendix VI Guideline for awarding distinctions

Article 1 - Awarding distinctions

1. With due observance of the provisions set out in this Article, the Examination Board is responsible for the decision of whether a distinction shall be awarded and if so, which distinction.
2. The distinction:
 - a. “cum laude” shall be awarded if the weighted average result of the final assessment of the components referred to in paragraph 3 is equal to or higher than 8.0, or
 - b. “summa cum laude” shall be awarded if the weighted average result of the final assessment of the components referred to in paragraph 3 is equal to or higher than 9.0.
3. The distinction shall be calculated on the basis of all components of the examination programme for which a mark has been awarded on a scale ranging between 1 and 10, with the exception of extracurricular components.
4. The number of EC of the component referred to in paragraph 3 shall serve as the weighting factor for the calculation of the weighted average result, unless stipulated otherwise in the programme-specific part of these regulations.
5. The distinction shall not be awarded if more than 10 percent of the total study load of the examinations programme (being one or more components) has been resat and if interim examinations have been resat more than once, unless the Examination Board exercises its authority to decide otherwise, stating the reasons for this decision.
6. The distinction shall not be awarded if fraud was discovered in one of the examinations of the degree programme.

Article 2 - Transitional provision for distinctions

Not applicable