

Education and Examination Regulations

Master's programme:

Noord Amerika Studies / North American Studies

Transatlantic Studies: History, Culture and Politics

2021-2022
Faculty of Arts

Radboud Universiteit



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Section 1. Introductory provisions

Article 1. Purpose of these regulations

In these Education and Examination Regulations, the applicable procedures, rights and duties are established with regard to the education and examination of the North American Studies Master's programme with CROHO number 60845 (hereinafter: the degree programme) at the Faculty of Arts of Radboud University (hereinafter: RU).

Article 2. Scope of the regulations

The present regulations apply to the students enrolled in the programme in the 2021-2022 academic year. The provisions in paragraph 2 of these regulations apply to the students who have registered for that academic year.

Article 2a. Executive Board Guidelines

1. In view of the organisation and coordination of the provisions in these regulations, the Executive Board has established the following guidelines: Guideline for Distinction Regulations

1a. In addition to the above guidelines, the Executive Board has established a number of temporary guidelines for the 2021-2022 academic year in response to the coronavirus measures. These guidelines are available at <https://www.ru.nl/nieuws-agenda/nieuws/coronavirus-radboud-universiteit/coronarichtlijnen/>.

2. The provisions of these Education and Examination Regulations shall apply without prejudice to the provisions of the guidelines referred to in paragraph 1.

Article 3. Definition of terms

1. The terms used in these regulations, which are also used in the Higher Education and Research Act (Wet op het hoger onderwijs en wetenschappelijk onderzoek, hereinafter, 'the Act'), will have the same meaning as these terms have in the Act.

2. Without prejudice to paragraph 1, in these Regulations the following definitions apply:

- a. *Party involved*: the student who is registered for the examination programme of these Education and Examination Regulations and, more specifically, in reference to the review of interim examinations, the student who has taken the interim examination in question
- b. *Contact hour*: one education hour during which a lecturer is present
- c. *Partial examination*: an examination as referred to in Article 7.10 paragraph 1 of the Act, as well as the assessment of the results of the examination, which in conjunction with one or more other partial examinations constitute the interim examination. Unless otherwise stated in these regulations, the term 'interim examination' also includes 'partial examinations'
- d. *Lecturer*: the staff member responsible for providing the education

- e. *Connected Master's programme*: the Master's programme that has been designated for a Bachelor's programme as the Master's for which there are no further admission requirements than the Bachelor's programme in question
- f. *final examination*: an examination of the student's academic achievements, in which the Examination Board determines whether or not all educational units that are part of the degree programme have been successfully completed. The Examination Board may determine that this review requires a test of the candidate's knowledge, understanding and skills by the Examination Board itself and an assessment of the results of that test
- g. *Examination Board*: the Examination Board of the Faculty of Arts. See also *Structuurregeling Radboud Universiteit Nijmegen* (Radboud University Structure Regulations) and the *Reglement Examencommissie Faculteit der Letteren RU* (RU Faculty of Arts Examination Board Regulations);
- h. *(examination) component*: course unit of the programme, as defined in the Act
- i. *Examiner*: the person designated by the Examination Board to administer the interim examinations
- j. *Flexible intake scheme*: *this scheme applies to students who wish to enroll after 30 September*. This is only possible if the faculty admission committee, on behalf of the Executive Board, declares that there are no objections to later enrolment and that participation in education is still possible: see Enrolment Regulations 2020-2021
- k. *Fraud*: fraud at Radboud University is defined as any behaviour or negligence on the part of the student that, by nature, is directed towards making it partly or entirely impossible to properly assess the knowledge, insights, and skills of the student or of another student (*see Fraud Regulations, Appendix IV*)
- l. *Resit*: a new opportunity to take a particular examination as referred to in Article 7.10 paragraph 1 of the Act, pertaining to an educational unit. In these regulations, when the term examination is used this can also be read as resit, unless explicitly indicated otherwise
- m. *Institution*: Radboud University Nijmegen
- n. *Educational Unit*: any organised activity that is assessed and is associated with credits (in practice, these are usually courses, but internships and seminars are also considered to be educational units). According to law, educational units are completed with a *course examination*. Degree programmes (which consist of a coherent set of educational units) are completed with a *final examination*
- o. *Plagiarism*: copying or paraphrasing another author's works, in whole or in part, when writing assignments, essays or other written tests without adequate acknowledgement of sources or clear indication of a beginning and end to the quotations
- p. *Practical exercise*: a practical exercise as referred to in Appendix II, in one of the following forms:
 - i. writing a thesis
 - ii. completing a literature review
 - iii. participating in fieldwork or going on an excursion
 - iv. completing an assignment

- v. completing an internship
- vi. participating in an additional educational activity to acquire certain skills
- vii. completing the tasks required by the lecturer (in preparation for a seminar)
- q. *Specialisation*: a specialisation within a Master's programme
- r. *Student*: anyone enrolled at Radboud University for the purpose of participating in a degree programme and/or in the courses or examinations of a programme
- s. *Prospectus*: programme guide containing programme specific information
- t. *Credit* (abbreviated EC): credit in accordance with the European Credit Transfer System in which 1 EC is equal to 28 hours of study
- u. *course examination*: an examination testing the knowledge, understanding and skills of the student in relation to a certain unit of study, regardless of the form in which this examination takes place, and which is administered by at least one examiner designated by the Examination Board
- v. *Interim Examination Date*: the date on which the interim examination is administered by or on behalf of the examiner
- w. *Admission Committee*: the committee which determines the admissibility of the student to a degree programme on behalf of the dean (based on prior education, admission, and language requirements);
- x. *Working day*: Monday to Friday with the exception of official holidays, as referred to in the Collective Labour Agreement Dutch Universities (CAO-NU) as well as any other days designated by the Executive Board as collective holidays.

Section 2. Admission to the programme

Article 4. Admission requirements and procedures

1. The Executive Board enrolls a student who meets the admission requirements and admission procedures applicable to enrolment at Radboud University, as referred to and described in Chapter IV of the *Radboud University Enrolment Regulations*.
2. In addition to paragraph 1, the programme-specific admission requirements have been attached to this regulation in Appendix 1.

Article 4a Substitute requirements for insufficient prior education

1. If not all of the abovementioned admission requirements have been met, but the Admission Committee is of the opinion that the shortcomings can be resolved within a reasonable period of time, the scope and content of a Pre-Master's programme will be established, if requested: *see website or prospectus*.
2. The Admission Committee will establish the content of this pre-Master programme before its commencement.

3. With regard to the sequence of courses within the Pre-Master's programme, this will be established by the degree programme in advance.
4. Admission to the degree programme is only possible if the Pre-Master's programme has been completed in full and all admission requirements for the programme have been met.

Article 4b Admission to courses and course examinations

1. Students who have not yet obtained a Bachelor's degree can nevertheless be admitted by the Admission Committee to the courses of a connected Master's programme as specified in Article 7.30a of the Act. This admission is valid for a period of up to 12 months.
2. Students referred to in the first paragraph may only participate in course examinations of the Master's programme if they are registered for that Master's programme.
3. Contrary to the provision in paragraph 1, students that are participating in a Pre-Master's programme will not be admitted to take courses in the connected Master's programme. In all cases, they are only permitted to take part in the components of the Pre-Master's programme.
4. Students who make use of the flexible enrolment scheme must adhere to the established sequence of courses in the Education and Examination Regulations.
5. Students may only begin a Master's thesis if they are registered for a Master's programme.
6. Students who, in accordance with this article, are admitted to participate in the courses of the degree programme are not entitled to sit for the final examinations of the degree programme if they are not registered for that Master's programme.

Article 4c Admission to connected Master's programmes

Students who have passed the final examinations of one of the Bachelor's programmes listed in Appendix 1, Article 1, paragraphs 1 and 2, shall be granted unconditional admission to at least one of the Master's programmes at the university.

Article 5. Decision on enrolment

1. The dean decides on the student's admission to the degree programme on behalf of the Executive Board.
2. The faculty admission committee, acting on behalf of the Executive Board, shall take decisions on admission to the degree programme.

Section 3. Structure and design of the programme

Article 6. Learning outcomes of the programme

The aim of all programmes within the Faculty of Arts is to teach students relevant humanities knowledge, insight, and skills, to train them academically, and to prepare them for further careers (in academia and beyond).

In addition to the general learning outcomes, the programme also aims to achieve programme-specific learning outcomes, enabling graduates of this programme to:

- Graduates acquire extensive knowledge of the transatlantic relations between North America and Europe; are familiar with the theories, concepts, and methodologies that have shaped research in this interdisciplinary field; are able to identify and articulate major problems and core issues in transatlantic relations, and to analyze these independently and in interdisciplinary fashion; and have the skills to report academically (in the English language) on their research findings and acquired knowledge, both orally and in written work.
- Supplementary to these general learning outcomes, the degree programme also aims to achieve programme specific learning outcomes for the programme Transatlantic Relations: History, Culture and Politics. The graduate has obtained a thorough understanding of the cultural and political interactions between North America and Europe, in both past and present.
- The graduate has an overview of the historical dimension of the transatlantic relations, can identify dominant themes and patterns in various time periods, and is able to understand contemporary developments and issues in their historical context.
- The graduate has become familiar with the diversity of cultural connections between North America and Europe, with an emphasis on literature, visual art, music, and popular culture, is able to understand the role of these cultural expressions in socio-political and cultural debates, and understands the crucial importance of dimensions of difference such as race, ethnicity and gender in the creation and enduring history of the Atlantic world.
- The graduate is able to analyze the political and geopolitical dimensions of transatlantic relations, has a detailed knowledge of the postwar foreign policy interactions between the US and Europe in a global context, and can assess the foundations of (cultural) diplomacy, collective security, and multilateral collaborations.
- The graduate has the skills to formulate research questions, to independently engage in research activities, and to report on their research findings in academic fashion in excellent English and can assess the needs of a variety of consumers of academic knowledge (including scholars, policymakers, heritage institutions, and wider audiences) and communicate their research findings accordingly.
- The graduate has acquired academic expertise, transferable skills and transcultural competencies that offer a firm grounding for further study or a career.

Article 7. Programme study load

The degree programme has a study load of 60 EC. The study load of the degree programme has been adopted by the Executive Board through a separate decision.

Article 8. Degree programme structure

The degree programme is offered as full time. The programme structure has been adopted by the Executive Board through a separate resolution.

Article 9. Language of instruction

The programme is taught in the English language, which is the programme's language of instruction. The language of instruction has been adopted by the Executive Board through a separate resolution.

Article 10. Examination programme

The programme has an examination programme that is aimed at achieving the learning outcomes as referred to in Article 6. The examination programme consists of the coherent whole of educational units, as further described in Appendix II.

Article 11. Incorporation of educational units (free electives)

1. Given the examination programme described in Appendix II, a (mandatory) free elective space of 10 EC is offered which can be used to incorporate educational units from inside and outside the degree programme. The Examination Board may make an exception for non-English/Dutch-speaking students.
2. At the request of the student, the Examination Board will include educational units from outside of the degree programme.
3. The inclusion of an educational unit is only permitted prior to the start of the educational unit in question. However, proposals for changes are possible.
4. If the credits and study results of the educational units to be included differ from the definitions in these regulations, they will be converted. The Examination Board makes a decision regarding the conversion in accordance with the memorandum "*Conversie van studiebelasting en studieresultaten*" (conversion of grades and credits).

Article 12. Addition of extracurricular educational units

1. Adding extracurricular educational units from outside of the examination programme is permitted. Permission from the Examination Board is required for this.
2. At the request of the student, the Examination Board may include educational units from outside of the degree programme.

3. The provisions of Article 11, paragraphs 3 and 4 are applicable to the inclusion of extracurricular educational units.

Article 13. Exemption from educational units

1. Students can receive exemptions from educational units.
2. The total amount of exemptions is no higher than half of the mandatory examination programme.
3. At the request of the student, the Examination Board may grant an exemption for an educational unit and its corresponding interim examination, if the student:
 - a. has passed an examination for an educational unit in a relevant subject at a university;
 - b. demonstrates that they have adequate knowledge and skills regarding the educational unit in question as a result of relevant work or professional experience.
4. As a rule, the Examination Board does not grant exemptions for partial examinations.
5. In the assessment referred to in paragraph 3 of the present article, the board of examiners checks the current relevance of the knowledge, understanding or skills that were tested in the examination.
6. Exemptions as referred to in paragraph 1 cannot be granted for the graduation assignment (Master's Thesis).
7. The Examination Board provides no exemptions on the basis of results obtained during the period in which the student has been excluded from participation in examinations by the Examination Board due to fraud, as specified in the Fraud Regulations, *see Appendix IV*.
8. The programme has the following (general) exemptions: not applicable.

Article 14. Substitution of educational units

1. The substitution of educational units is permitted.
2. In special cases, a student may, with permission from the Examination Board, substitute an educational unit from the examination programme with an educational unit from outside the programme.
3. The Master's thesis cannot be replaced, except in cases in which the Examination Board concludes that the Master's thesis can be replaced by participation in a research study or an internship for which an academic report can be written.
4. The provisions of Article 11, paragraphs 3 and 4 apply to the replacement of educational units.

Article 15. Elective programme

not applicable.

Section 4. Structure and design of educational units

Article 16. Enrolment in education and registration for interim examinations and resits

1. The student must register and deregister via Osiris for instruction in the educational units associated with the degree programme. Registration for the programme as a whole automatically means that the student is registered for all compulsory major components of the programme.
2. The student who has registered on time and accordance with the current procedures for an educational unit is then also registered for the education and the corresponding interim examination.
3. The student must register themselves for the resit for an educational unit.
4. Registration for a resit or interim examination closes at 11:59 pm on the day preceding a period of five working days before the date of the interim examination, so that there are always five full working days between the deadline for registration for the interim examination in question and the date of that examination. The day on which the interim examination takes place is not included in this period of five working days. After this period, registration is no longer possible, unless the Examination Board decides otherwise in special cases.
5. Students who are not registered will not be able to sit for an interim examination or resit.
6. Students who are enrolled for an interim examination or resit can deregister via Osiris no later than five working days before the date of the examination.
7. If the student fails to show up for an interim examination that they were registered for, not appearing will be considered a used opportunity to sit the interim examination. This will be registered as “ND” in Osiris. The Examination Board may decide otherwise in exceptional cases.

Article 17. Access to education and interim examinations

1. The student is permitted to attend all units of study in the programme and to sit the relevant examinations.
2. Contrary to the provisions in paragraph 1, entry requirements apply to the educational units and/or corresponding interim examinations stipulated in Appendix III. If there are entry requirements, the student will not be admitted to the educational unit and/or the corresponding interim examination until after these requirements have been met.
3. In addition to paragraph 2, a student who has successfully passed an interim examination may not resit this examination without the explicit written authorisation of the relevant Examination Board.
4. In special cases, the Examination Board can grant exemptions from the entry requirements, either with or without replacement requirements.
5. Access to education and interim examinations is not dependent on financial contributions other than tuition fees, unless there are costs related to the education. If such abovementioned costs are involved, then these costs are listed in Appendix III.

Article 18. Selection of educational units per academic year

Each educational unit is offered once per academic year, unless otherwise specified in Appendix II.

Article 19. Number of interim examination opportunities per educational unit

1. For each educational unit, two examination opportunities are provided (one interim examination and one resit), unless otherwise specified in Appendix II.
2. The design and type of the resit is the same as that of the interim examination, unless otherwise specified in these regulations or in Appendix II.
3. The date of the first examination opportunity shall be announced at the beginning of the relevant semester. The date of the re-sit shall be announced prior to the first examination opportunity. The date of the resit must be announced before the first examination opportunity has taken place. With regard to the Master's Thesis, the internship, and other components that are not concluded with an interim examination, the programme may decide differently: *see Appendix II*.
4. If a course is no longer part of the curriculum, students shall be provided with at least one additional opportunity to sit an examination, scheduled no later than the end of the academic year after the year in which the final course was provided.
5. In instances in which a programme or professor has not set a deadline for a project or assignment, the project or assignment shall be submitted no later than 12 months following the end of the course to which the project or assignment belongs. Projects and assignments must always be submitted to the examiner at least 20 days prior to the final examination date.

Article 20. Education and interim examination periods

The educational units are provided in an annual schedule with two semesters that have been established by the Executive Board. At a minimum, Appendix II stipulates the semester and period in which the course is offered.

Article 21. Language of education and interim examinations

Instruction in and examinations of the educational units shall be conducted in the language of instruction of the degree programme, as defined in Article 9, unless otherwise provided in Appendix III.

Article 22. Learning objectives

Each course is aimed at achieving certain learning objectives that contribute to the achievement of the final learning outcomes. These learning objectives are established in the study guide for each course.

Article 23. Instruction method

For each educational unit, the instruction method is specified in the overview in Appendix II.

Article 24. Number of contact hours

The number of contact hours per educational unit is established in Appendix II.

Article 25. Examination form

1. The type of the interim examination is specified in Appendix II. Each course has the following types of interim examinations:
 - a. written interim examination, including written exams that are conducted digitally
 - b. verbal interim examination;
 - c. a mix of a and b.
2. In special cases, the Examination Board may decide to deviate from the type of examination established in Appendix II.
3. Written interim examinations are taken in the exam rooms of Radboud University. This does not apply to written assignments.
4. In principle, oral course examinations are not public unless the Examination Board decides otherwise. Oral examinations consist of an individual test in which, in principle, not more than one person is tested at the same time. In principle, oral examinations are administered in the presence of a second examiner or observer appointed by the Examination Board. In special cases, the Examination Board may require that the oral examination be recorded.
5. At the request of the student, the Examination Board may allow students with a functional impairment to take interim examinations in a form adapted to their individual functional impairment as a special examination provision. Prior to making a decision in this matter, the Examination Board may seek expert advice. If this involves facilities provided for a “digital test”, the Examination Board may also seek advice from the digital testing coordinator of the faculty in regard to the design of these facilities.

Section 5. Assessment and examination

Article 26. Rules for administering interim examinations

In order to ensure the proper procedure for administering interim examinations in the examination rooms of Radboud University, the dean has established the House Rules for Examination Rooms. In order to provide adequate and clear information, these house rules have been included in Appendix V of these regulations.

Article 27. Confirmation of examination results

1. The examiner determines the result of an examination in writing and records this result in Osiris.
2. The result of an interim examination is specified as a whole number or half number. With regard to this, grades up to .25 will be rounded down to .0, grades between .25 and .75 will be rounded to .5 and grades from .75 and up will be rounded up to .0. If the result of an interim examination is determined differently, this will be further described in the overview in Appendix III.

3. Contrary to the provisions in paragraph 2, the results of an interim examination will not be set at a score of 5.5. In that case, a score of less than 5.5 will be rounded down to 5 and a score of 5.5 or greater will be rounded up to a 6.
4. If the result of an examination is equal to or greater than 6.0, the examination is deemed to have been passed. If the result of an examination is equal to or lower than 5.0, the examination is deemed to not have been passed.
5. Contrary to the provisions in paragraph 2, the examiner may, as required, determine the result of an examination as 'completed' or 'not completed' instead of a number.
6. When a previously taken interim examination is retaken, the most recent result is valid in all cases.
7. Interim examination results may be expressed in numbers rounded to one decimal place. When rounding, the numbers after the first decimal place shall be ignored.
8. The provisions of paragraphs 2 to 4 do not apply to partial examinations.

Article 27a. Non-numeric results

Without prejudice to the provisions of Article 27, the following non-numeric results shall be established and registered in Osiris in the following cases:

- a. ND (did not participate), if the student was registered for an educational unit or an interim examination, but did not participate
- b. VR (exemption), if, in accordance with the provisions of these regulations, the Examination Board has granted an exemption from an educational unit in the examination programme;
- c. FR (fraud), if fraud of any kind has been determined by the Examination Board when taking an examination and the Examination Board has declared the result of the examination in question invalid, in accordance with the provisions of the Regulation on Fraud attached to these regulations;
- d. SFR (serious fraud), if serious fraud has been determined by the Examination Board when taking an examination and the Examination Board has declared the result of the examination in question invalid, in accordance with the provisions of the *Regulation on Fraud* attached to these regulations.

Article 27b. Guidelines and rules for the Examination Board

1. The Examination Board is responsible for guaranteeing the quality of interim examinations and final examinations.
2. In the Faculty of Arts Examination Board Regulations, the Examination Board sets rules with regard to the procedures concerning course examinations and the necessary measures to be followed.
3. The Examination Board may provide guidelines and instructions to examiners to assist them in determining the examination results and assessing the candidate taking the examination.

Article 27c. Fraud and plagiarism

1. The definition of fraud and the procedures and sanctions in the event of (suspected) fraud are stipulated in the Fraud Regulations (see Appendix IV).
2. The provisions of Articles 5 and 6 of the Fraud Regulations during examinations (see Appendix IV) will be implemented as follows in the Faculty of Arts:
 - a. within ten working days of the report by the lecturer or examiner, the admissibility of the report will be determined by the Examination Board. If the report is deemed admissible, the student will be informed of this immediately.
 - b. Within ten working days of the admissibility being determined, the student will be given an opportunity to be heard and the Examination Board will make a decision regarding any measures to be taken.
 - c. If the Examination Board and the student are still engaged in discussion, the period specified in paragraph 2b can be extended by up to ten working days.
3. In addition to the *Fraud Regulations* (see Appendix IV), the Examination Board of the Faculty of Arts can impose additional obligations (like writing an assignment or a reflective report about plagiarism or an assignment).

Article 28. Publication of examination results

1. Immediately after determining the results of the course examination, the examiner shall input the results into Osiris. The examiner shall determine the result of a written interim examination within 15 working days of the date it was administered. The examiner will immediately, and no later than ten working days after the date of a verbal interim examination, announce the result and provide the student with a written statement in this regard via the student administration. For interim examinations other than written or verbal examinations such as a portfolio, the Examination Board or examiner will decide in advance the method and time frame in which the results will be announced to the students. The term of 15 working days will not be exceeded in this case. Contrary to the provisions of paragraph 2 and 3, the examiner shall publish the results of examinations and resits from period 4 within five working days of the end of the examination period.
2. In special cases and if requested, the examiner can either extend or shorten the time frames specified in paragraph 1. The examiner will inform the students about this time frame in case of an extension.
3. Once the results of an interim examination are published, students will be informed about their right to inspect their marked work as referred to in these regulations and about the possibility of appealing to the Examinations Appeals Board within the applicable appeal period. These provisions do not apply to partial examinations.

Article 29. Right of inspection and explanation

1. Within at least 20 working days following the publication of the result of a written interim examination, the student may request access to review and inspect all graded work.

2. During the period referred to in paragraph 1, any interested parties may also inspect the questions and assignments made or given in the context of a written interim examination as well as the standards based on which the assessment took place.
3. Due to the limited amount of time between exam period 4 and resit period 4, inspection of examination results from these periods shall take place within two days after the relevant results are published.
4. By way of derogation the provisions in paragraph 1 and 3, the examiner may decide that inspection will take place for all students at the same time, on a date and at a time and place set in advance. If a student is unable to attend the inspection due to demonstrable circumstances beyond their control, a separate inspection can be arranged upon request, preferably within the time period referred to in paragraph 1 and 3.
5. In all cases, the inspection will take place within five working days before the next examination opportunity for the relevant educational unit.
6. The provisions in paragraph 1 to 5 also apply to partial examinations.

Article 30. Validity period of interim examinations

1. The term of validity for successfully completed interim examinations is unlimited.
2. By way of derogation from the provisions in paragraph 1, the assessed knowledge, understanding, and skills for the educational units described in Appendix III will lapse after the period specified in that Appendix. The validity period of the interim examinations associated with these educational units expires after the aforementioned period.
3. The student will receive timely notification of the expiry of the validity of a successfully completed interim examination. This notification, by or on behalf of the dean, states that the relevant knowledge, understanding, and/or skills are outdated and explains the reasons why;
4. In special circumstances and individual cases, the Examination Board can extend the period referred to under paragraph 2. If a student has received financial support on the basis of the profiling fund, as referred to in the WHW, due to a disability or chronic illness, the Examination Board will always extend the period by least the number of months that financial support has been granted by the Executive Board.
5. The validity period of successfully completed partial examinations is, in principle, limited to the academic year, unless the validity period is otherwise specified in Appendix III. The validity period of successfully completed interim examinations is, in principle, limited to the academic year, unless the validity period is otherwise specified in Appendix III. The validity period for the result of partial examinations will end when the result of the interim examination for the relevant educational unit has been definitively determined.

Article 31. Master examination

1. The degree programme is concluded by the Master's final examination.

2. The Examination Board will determine the result of the final examination in writing once the student has passed the interim examinations of all the educational units of the degree programme in question. The Examination Board determines which examination the student took last.
3. At the same time as determining the result of the examination, the Examination Board also sets the examination date; in principle, this will be the date of the last result obtained.

Article 32. Degree and distinctions

1. A student who has passed the final examination of the degree programme will be awarded a Master of Arts degree.
2. The Examination Board can award a distinction to a student who has successfully passed the degree programme examination. The rules for awarding distinctions have been established in the Guidelines for Awarding Distinctions 2015. In order to provide adequate and clear information to students, these regulations have been included in Appendix VI of these regulations.

Section 6. Study performance, support, and advice

Article 33. Study performance and support

1. The dean of the faculty is responsible for recording study results in such a way that, upon request, every student can be provided with an overview of the results achieved at that time within a reasonable time of this request.
2. The dean is responsible for providing adequate student counselling (through student advisors and mentors).

Article 34. BSA regulations: *not applicable*.

Section 7. Evaluation of education

Article 35. Method of evaluation of education

In compliance with the quality assurance system of the university as described in the Handboek Kwaliteitszorg Onderwijs Radboud Universiteit (Radboud University quality assurance manual), the dean shall ensure that the education of the degree programme is systematically evaluated.

Section 8. Transitional provisions

Students who participated in the ‘Literatures and Cultures of North America from an International Perspective’ or ‘Transnational America: Politics, Culture and Society’ tracks in 2018-2019 or before are subject to the following transitional provisions:

Literatures and Cultures of North America from an International Perspective		Substitute by	
<i>course code</i>	<i>Name:</i>	<i>course code</i>	<i>Name:</i>
LET-NAS409	American Studies: Theories & Practices (10 EC)	LET-NAS412 LET-NAS413	Theories of Transatlantic Studies (5 EC) Practices of Transatlantic Studies (5 EC)
LET-NAS407	Contemporary North American Fiction (10 EC)	LET-NAS415 LET-NAS416 LET-NAS417	<i>Choice of 10 EC from the following components:</i> The Red and Black Atlantic: Transatlantic Constructs of Race, Culture, and Identity (5 EC) The Foundations of Transatlantic Relations (5 EC) Current issues in Transatlantic Relations: Power, Principles and Protest (5 EC)
LET-NAS410	Transatlantic Transfer and Cultural Mobility: Grounding Transnational American Studies (5 EC)	LET-NAS414	American Culture in a Global Context (5 EC)
LET-NAS400	Master's Thesis: Colloquium and Workshop (20 EC)	LET-NAS400	Master's Thesis (20 EC)

LET-NAS406	Choice of 15 EC from the following components: Interdisciplinary seminar AS: North American Indigenous Studies (5 EC)	LET-NAS415	Choice of 15 EC from the following components: The Red and Black Atlantic (5 EC)
LET-NAS411	Politics and Cultures of the Black Freedom Struggle (5 EC)	LET-NAS416	The Foundations of Transatlantic Relations (5 EC)
		LET-NAS404	U.S. U.S. Constitutional Law (10 EC)
		LET-NAS-STAGEMA	Internship (Master's) (10 EC)
Transnational America: Politics, Culture and Society		Substitute by	
course code	Name:	course code	Name:
LET-NAS409	American Studies: Theories & Practices (10 EC)	LET-NAS412	Theories of Transatlantic Studies (5 EC)
		LET-NAS413	Practices of Transatlantic Studies (5 EC)
LET-NAS403	The Future of American Power (10 EC)	LET-NAS416	The Foundations of Transatlantic Relations (5 EC)
		LET-NAS417	Current issues in Transatlantic Relations: Power, Principles and Protest (5 EC)
LET-NAS405	Religion and American Global Politics (5 EC)	LET-NAS414	American Culture in a Global Context (5 EC)
LET-NAS400	Master's Thesis: Colloquium and Workshop (20)	LET-NAS400	Master's Thesis (20)

	<i>Choice of 10 EC from the following components:</i>		<i>Choice of 10 EC from the following components:</i>
LET-NAS404	U.S. U.S. Constitutional Law (in Dutch) (10 EC)	LET-NAS404	U.S. U.S. Constitutional Law (in Dutch) (10 EC)
LET-NAS406	Interdisciplinary seminar American Studies: North American Indigenous Studies (5 EC)	LET-NAS415	The Red and Black Atlantic: Transatlantic Constructs of Race, Culture, and Identity (5 EC)
LET-		LET-LETK-RTC401	Representations of Violence at the US-Mexican Border (5 EC)
LETKRTC401	The Representation of Violence at the US-Mexican Border (5 EC)	LET-NAS-STAGEMA	Internship (Master's) (10 EC)

Section 9. Final provisions

Article 36. Safety net scheme and hardship clause

1. In all cases not covered fully or clearly by these regulations, the decision lies with the dean.
2. In all cases in which these regulations may result in unreasonable or unfair situations for individual students, the Examination Board or, as a last resort, the dean is authorised to make an exception to the provisions in the Education and Examination Regulations.
3. In cases of conflict between these regulations and the relevant legal provisions, the WHW provisions will take precedence.

Article 37. Establishment, participational bodies and amendments

1. These regulations are drawn up or amended by the dean after receiving advice from the programme committee and after having obtained the approval of the Faculty Joint Assembly.
2. An amendment to these regulations has no impact on the current academic year, unless this would disproportionately damage the interest of the students.

Article 38. Entry into force

1. These regulations enter into force on 1 September 2021.
2. The Education and Examination Regulations applicable before this date will then expire.

Article 39. Publication

1. The Director of Education of the relevant department is responsible for publishing these regulations and any amendments thereto.
2. Any interested party can obtain a copy of these regulations from the Student Information Point (STIP).
3. If the language of instruction of the course is in English, a translation of the regulations will also be published and made available for review.

Article 40. Evaluation

The dean is responsible for regularly assessing these regulations.

As established by the dean on 31 August 2021.

Appendix I Programme-specific admission requirements

A. Programme-specific admission requirements

Article 1 Admission requirements

1. Admission to the degree programme is always granted to students who have passed the final examination of the Bachelor's degree in the English Language and Culture, American Studies specialisation at Radboud University Nijmegen or another Dutch university.
2. With respect to the provisions in paragraph 1, students who have obtained a Bachelor's degree for a degree programme in the first paragraph are unconditionally admitted to the Master's programme.
3. Admission to the degree programme is also granted to those who satisfy the following two conditions:
 - the student has passed the final examination of a Bachelor's degree programme in the humanities, International Relations, or Liberal Arts at a Dutch university
 - the student has passed at least 30 EC of courses in American Studies or a related area, in the opinion of the Admission Committee.
4. In order to be eligible for a proof of admission, a student must:
 - a. be in possession of a degree certificate that, in the opinion of the Admission Committee, is at least equal to the degrees referred to in Article 1, paragraph 1
 - b. otherwise demonstrate suitability for participation in the degree programme in the opinion of the Examination Board.

Article 2 Language requirements

By way of derogation from the provisions in the general part of these regulations, participation in the education and interim examinations of the components listed below is not possible until the following admission requirements have been met:

1. For participation in courses offered in Dutch and the associated exam, a sufficient command of the Dutch language is required. This requirement is satisfied if a student:
 - a. is in possession of a pre-university education diploma, obtained at a Dutch-language institution for secondary education, or
 - b. has a Bachelor's diploma from a Dutch-language university of applied sciences (HBO), or
 - c. is in possession of a Dutch-language academic Bachelor's degree, or
 - d. is in possession of one of the following diplomas or certificates:
 - i. the diploma of the state examination for Dutch as a Second Language Level 2 (NT2-II)
 - ii. the RU certificate for Dutch as a Second Language (RU-NT2) with a passing grade for all four skills

- iii. the certificate Nederlands als vreemde taal (CNaVT) (Dutch as a foreign language), profile Educatief Startbekwaam (STRT) or Educatief Professioneel (EDUP)
 - iv. International Baccalaureate: Dutch as Language A or Language B (Higher Level)
 - v. European Baccalaureate: Dutch as a second language
 - vi. United Kingdom: Dutch at GCE A-level (from 1998)
 - vii. International GCSE Dutch First Language
 - viii. Germany: Zeugnis der Allgemeinen Hochschulreife with Dutch as Leistungs- or Grundkurs or Zeugnis der Allgemeinen Hochschulreife with Dutch in a course package that is equal to a Leistungs- or Grundkurs
 - ix. Suriname: VWO diploma, first year (propedeuse) from Anton de Kom University
 - x. Belgium: Diploma of Secondary Education (ASO)
 - xi. Aruba, Sint Maarten and Curacao: VWO diploma with Dutch as a final examination course or a Dutch higher education degree.
2. In order to participate in courses and associated examinations offered in English, a sufficient command of English is required. This requirement is satisfied if a student:
- a. has an academic Bachelor's diploma earned at a Dutch university, or
 - b. is in possession of a Bachelor's degree from a university in Australia, Canada (excluding Quebec), Ireland, New Zealand, United Kingdom, or United States, where the language of instruction was English, or
 - c. has achieved a sufficient score on one of the following English language tests:
 - i. the Test of English as a Foreign Language (internet-based, TOEFL iBT) with an overall score of 100 or higher and all sub-scores 22 or higher.
 - ii. the International English Language Testing System (IELTS) with an overall score of 7.0 or higher and all sub-scores of 6.5 or higher.
 - iii. Cambridge Certificate of Advanced English/C1 Advanced with a score of C or higher, or Cambridge Certificate of Proficiency in English/C2 Proficiency with a score of C or higher;

B. Pre-Master's programmes: *see website or study guide.*

Appendix II Examination programme

Article 1 Composition

In accordance with the provisions in the general part of these regulations, the degree programme comprises the following educational units with the corresponding study load in EC

Transatlantic Studies: History, Culture and Politics						
Course code	Name	Period	EC	Form (WC/HC)	Exams (ST-MT- WS-DT- DN)	CU
LET-NAS412	Theories of Transatlantic Studies	1	5	WC	WS/MT	3
LET-NAS413	Practices of Transatlantic Studies: Mapping the American Century	2	5	WC	WS	3
LET-NAS414	American Culture in a Global Context: Imagining America in text, image and music	1	5	WC	WS/MT	3
LET-NAS415	The Red and Black Atlantic: Transatlantic Constructs of Race, Culture, and Identity	2	5	WC	WS/MT	Varying
LET-NAS416	The Foundations of Transatlantic Relations: Domestic Politics and International Relations	1	5	WC	WS/ST	4
LET-NAS417	Current issues in Transatlantic Relations: Power, Principles and Protest	2	5	WC	WS	3
<i>LET-NAS-STAGEMA</i> <i>LET-NAS404</i> <i>MAN-MPOL046</i> <i>MAN-MPOL045</i>	Electives:	Varying	10		Varying	Varying
	- <i>Internship (master)</i>	3 – 4	10	NA	WS	TBD
	or - <i>U.S. - U.S. Constitutional Law</i>	3 – 4	10	WC	ST/WS	Varying
	or - <i>Just War Theory</i>	3 – 4	6	WC	WS	Varying
	or - <i>Deliberate Democracy</i>	3 – 4	6	WC	ST	Varying

	In consultation with the Examination Board of the programme, it is also possible to take electives not listed here.					
LET-NAS400	Master's Thesis, including the career seminar, thesis colloquium, and Spring Academy (RUDESA)	3 – 4	20		WS	TBD
	Total		60			

*WC = seminar, HC = lecture, ST = written examination, MT = oral examination,
 WS = written assignment, DT = digital examination, DN = participation, CU = number of contact hours per week, TBD = to be determined, NA = not applicable.*

APPENDIX III Course-specific information

Article 1. Attendance requirement

not applicable.

Article 2. Validity of credits earned

Contrary to the provisions of the general part, the following restrictions shall apply to study results
not applicable.

Article 3. Resit regulations per course

not applicable.

Article 4. Entry requirements (sequence of components)

1. Examinations and associated practical exercises of the components listed below may only be done once the examinations of the listed components have been successfully completed: *Not applicable*
2. With regard to an examination which is not mentioned in the first paragraph because it corresponds to a course from a different programme, the Education and Examination Regulations of that programme shall apply.

Article 5. Costs of education, other than tuition

not applicable.

Article 6. Practical exercise

- a. All components of the Master's specialisations listed in Appendix II consist of regular lectures, tutorials, and seminars in addition to assignments in the instruction method indicated below:

Transatlantic Studies: History, Culture and Politics

- Theories of Transatlantic Studies: written and oral assignments
- Practices of Transatlantic Studies: Mapping the American Century: written and oral assignments
- American Culture in a Global Context: Imagining America in text, image and music: written and oral assignments
- The Red and Black Atlantic: Transatlantic Constructs of Race, Culture, and Identity: written and oral assignments
- The Foundations of Transatlantic Relations: Domestic Politics and International Relations: written and/or oral assignments
- Current issues in Transatlantic relations: Power, Principles and Protest: written and/or oral assignments

- Master's Thesis: written assignments
- Internship (Master's): written and/or oral assignments.

b. The interim examination of a component as described in the first paragraph of this article, cannot be taken until the relevant practical exercises are completed successfully

not applicable

c. With regard to the following components, successfully completing the relevant additional assignments is considered passing the examination: *not applicable*.

Article 7. Special facilities

not applicable.

Article 8. Language of instruction for each course:

The education for this Master's programme is given in English and the examinations are administered in English.

Appendix IV Fraud Regulations

Section 1. Introductory Provisions

Article 1. Objective and scope of the regulations

To prevent fraud during interim and final examinations, as referred to in Article 7.12b of the Act, associated with the education and examinations of the Master's programme in North American Studies of Radboud University (hereinafter: RU), the Dean of the Faculty of Arts has established the following regulations.

Article 2. Definition of terms

The terms used in these regulations, which are also used in the Higher Education and Research Act (Wet op het hoger onderwijs en wetenschappelijk onderzoek, hereinafter, "the Act") or the Education and Examination Regulations of the degree programme (hereinafter: the EER) will have the same meaning as these terms have in the Act or the EER.

Section 2. Definition of fraud, procedure and sanctions

Article 3. Definition of fraud

1. At RU, fraud is understood to mean any act or omission by a student which, in its nature, is intended to have as an effect that proper assessment of the knowledge, understanding and skills of that student, or another student, is made fully or partially impossible.
2. Fraud is in any case understood to mean:
 - a) fraud when taking written interim and final examinations, including:
 - i. having access to unauthorised aids as referred to in the House Rules for Examination Rooms
 - ii. looking at the work of others or exchanging information
 - iii. impersonating someone else or allowing someone else to impersonate oneself during an interim or final examination
 - b) fraud when writing theses or other papers, including
 - i. plagiarism in the sense of using or including the another person's texts, data, or ideas without fully and correctly citing the source; plagiarism in the sense of using the work of another student and presenting it as one's own; and other forms of plagiarism specific to academia
 - ii. the fabrication or falsification of research data
 - iii. the submission of a thesis or other paper that has been written by someone else
 - c) other fraud during examination, including

- i. acquiring the questions, answer sheets, or other similar information prior to the time of the examination
 - ii. changing answers to questions on an examination after it has been submitted for assessment
 - iii. providing incorrect information when requesting exemption, an extension of the validity period, and other similar requests regarding an examination.
3. Any attempt at fraud will also be considered fraud in the sense of these regulations.

Article 4. Procedure for determining fraud

1. In the event that fraud is suspected, the Examination Board or the examiner will immediately inform the student. If fraud is suspected while an exam is being given, then the Examination Board or the examiner will provide the student with the opportunity to complete the exam.
2. The Examination Board or the examiner may order the student to provide the materials involved in the suspicion of fraud.
3. For the application of the provisions in paragraphs 1 and 2, the examiner is understood to include the invigilator or another RU staff member.
4. The Examination Board or the examiner will draw up a report of the suspected fraud. If the examiner draws up the report, they will send it to the Examination Board immediately.
5. The Examination Board will immediately make the report referred to in Article 4 available to the student and will begin an investigation into it. The Examination Board will provide the student with the opportunity to respond to the report in writing. The Examination Board will hear both the examiner and the student.
6. Within six weeks of making the report available to the student, the Examination Board will determine whether there is evidence of fraud. The Examination Board will inform both the student and the examiner of its decision in writing.

Article 5. Remedial measures

If the Examination Board determines that fraud has taken place:

- a) it will declare the interim examination or final examination in question to be invalid;
- b) it will document the identification of fraud and, if applicable, the sanctions imposed in the student's file.

Article 6. Sanctions

1. If the Examination Board determines an instance of fraud, it is able to:
 - c) decide that the student is no longer able to sit for one or more exams during a period to be defined by the Examination Board, being no longer than a year;
 - d) decide that the distinction can be granted on the student's diploma;

- e) recommend to the Dean of the Honours Academy that the student not be admitted into the honours programme of the university or faculty, or that the student's participation in the university or faculty honours programme be terminated.
2. If *serious* fraud has been determined by the Examination Board, the Executive Board may definitively terminate the student's enrolment in a degree programme at the suggestion of the Examination Board.
3. The sanctions as specified in this provision will be imposed on the day following the date on which the student has been informed of the decision to impose the sanctions.

Section 3. Transitional provisions

Not applicable

Section 4. Final provisions

Article 7. Decisions and legal protection

1. Decisions on the basis of these regulations may be sent to the student digitally or by e-mail.
2. For decisions based on these regulations, the student is permitted to appeal the relevant decision with the Examination Appeals Board (EAB) within six weeks of the decision date.

Article 8. Establishment and amendments

1. This scheme is adopted and amended by the dean.
2. If the content of these regulations relates to the duties and powers of the Examination Board of the degree programme, that content must be approved by that Examination Board.

Article 9. Entry into force

These regulations enter into force on 1 September 2019. On that date, these regulations will replace the preceding regulations.

Article 10. Publication

1. The dean is responsible for publishing these regulations and for appropriately disclosing any amendments thereto.
2. For the purposes of adequately and clearly informing (prospective) students, the dean has included these regulations as an appendix to the Education and Examination Regulations (EER).

As established by the dean on 5 February 2019 and ratified by the Examination Board of the faculty on 28 February 2019.

Appendix V Regulations regarding House Rules for Examination Rooms

Section 1. Introductory Provisions

Article 1. Objective and scope of the regulations

In order to ensure the proper procedure for administering the interim examinations that are part of the education and examination programme of the North American Studies Master's programme and which are held in the examination rooms of Radboud University (hereinafter: RU), the Dean of the Faculty of Arts has established the following regulations.

Article 2. Definition of terms

The terms used in these regulations, which are also used in the Higher Education and Research Act (Wet op het hoger onderwijs en wetenschappelijk onderzoek, hereinafter, "the Act") or the Education and Examination Regulations of the degree programme (hereinafter: the EER) will have the same meaning as these terms have in the Act or the EER.

Article 3. Examiners and invigilators

1. The Examination Board of the Faculty of Arts appoints one or more examiners to administer examinations.
2. The designated examiners, referred to in paragraph 1, are responsible for the supervision and execution of the provisions in these regulations. On behalf of the designated examiner(s), one or more invigilators assigned by or on behalf of the Executive Board may also be present in the examination rooms.
3. When assigning invigilators, at least one designated examiner must be present in the examination room or be available on call. At the Faculty of Arts, the examiner is only available on call.

Article 4. Executive Board provisions

1. This regulation contains provisions as defined in Article 7.57h of the WHW. Given the power of attorney decision of the Executive Board of 15 May 2019, the dean is authorised to adopt these regulations on behalf of the Executive Board. The student is obligated to comply with the provisions laid down in these regulations.
2. Students who do not comply with the provisions in these regulations can be denied access to the examination room by or on behalf of the examiner. Failure to comply with the rules can also lead to a suspicion of fraud as described in the Fraud Regulations.

Article 5. Guidelines for examiners

These regulations contain provisions as defined in Article 7.12b of the WHW. The student is obligated to comply with the provisions laid out in these regulations.

Article 6. Instructions from examiners to students

1. If required in a specific situation, an examiner can, in the spirit of the provisions in these regulations, give instructions to the student in the RU examination rooms. The student is obligated to comply with these instructions.
2. Students who do not follow the instructions referred to in paragraph 1 may be denied access to the examination room by the examiner. Failure to comply with the rules can also lead to a suspicion of fraud as described in the Fraud Regulations.

Section 2. House rules

Article 7. Entry to and exit from the examination room

1. The following applies to entry to and exit from the examination rooms: a.

The exam room is accessible to students at least 15 minutes before the start of the examination.b.

Except for the cases described in paragraphs c and d, students will no longer be admitted to the examination room after the start of the examination.c.

Student who arrive late to the examination room will still be able to be admitted to the examination room 15 minutes after the start of the examination.d.

Toilet visits are permitted during the examination.

- e. Students are not allowed to leave the examination room during the first 30 minutes of the examination.

2. In exceptional cases, the Examination Board may deviate from the provisions in paragraph 1. If the Examination Board decides to deviate from the provisions in paragraph 1, the student will be informed in a timely fashion.

Article 8. Student identification

1. Students must be able to identify themselves at all times in the examination room using a valid proof of identity. This includes a passport, driving licence, ID card, or residence permit.
2. Students who cannot identify themselves as described above will not be admitted to the examination room.

Article 9. Start and duration of the examination

The examiner starts the interim examination at the scheduled time. If, due to circumstances, the examination starts later, the examiner will ensure that the scheduled examination duration can be fully utilised by the student.

Article 10. Unauthorised aids

1. During the examination, the student has no items at his or her disposal that can be used as an examination aid, unless the examiner has explicitly stipulated that the aid is permitted prior to the start of the examination.
2. Aids within the meaning of these regulations include: dictionaries/books, dictations and notes as well as watches, laptops, tablets, telephones, and other (smart) devices and/or wearables.

Article 11. Submitting examination work

1. After the examination, the student is obliged to hand in their examination work.
2. The student may also be required to submit other exam materials, such as exam assignments and/or scrap paper used during the exam.

Article 12. Order and quiet in and the design of the examination room

1. Coats, bags and other accessories must be placed in accordance with the examiner's instructions.
2. In order to prevent disruption of the Wi-Fi signal, equipment present in the room, including watches, *laptops, tablets, telephones, and (other) (smart) devices and/or wearables must be switched off* according to the examiner's instructions.
3. Without prejudice to the provisions of the preceding paragraphs, the examiner will take the measures necessary to ensure proper supervision and to maintain order and quiet in the examination room before, during and after the examination.
4. At least one clock is clearly visible to every student in every examination room during examinations.
5. Eating and drinking in the examination room is permitted, unless this makes it impossible to maintain proper supervision and/or order and quiet.

Section 3. Transitional provisions

Not applicable

Section 4. Final provisions

Article 13. Deviation from these house rules

In exceptional cases, the Examination Board may deviate from the provisions in these regulations.

Article 14. Establishment and amendments

1. This scheme is adopted and amended by the dean.
2. If the content of these regulations relates to the duties and powers of the Examination Board of the degree programme, that content must be approved by that Examination Board.

Article 15. Entry into force

These regulations enter into force on 1 September 2020. On that date, these regulations will replace the preceding regulations.

Article 16. Publication

1. The dean is responsible for publishing these regulations and for appropriately disclosing any amendments thereto.
2. For the purposes of adequately and clearly informing (prospective) students, the dean has included these regulations as an appendix to the Education and Examination Regulations (EER). The Examination Board will accordingly include the regulations as an appendix to the degree programme rules and guidelines drawn up by the relevant programme committee.

As established by the dean on 18 June 2019 and ratified by the Examination Board of the faculty on 20 June 2019.

APPENDIX VI Guideline for awarding distinctions

Article 1 - Awarding distinctions

1. With due observance of the provisions set out in this article, the Examination Board is responsible for the decision of whether a distinction shall be awarded and if so, which distinction.
2. The distinction:
 - a. “cum laude” shall be awarded if the weighted average result of the final assessment of the components referred to in paragraph 3 is equal to or higher than 8.0, or
 - b. “summa cum laude” shall be awarded if the weighted average result of the final assessment of the components referred to in paragraph 3 is equal to or higher than 9.0.
3. The distinction shall be calculated on the basis of all components of the examination programme for which a mark has been awarded on a scale ranging between 1 and 10, with the exception of extra-curricular components.
4. The number of EC of the component referred to in paragraph 3 shall serve as the weighting factor for the calculation of the weighted average result, unless stipulated otherwise in the programme-specific part of these regulations.
5. The distinction shall not be awarded if more than 10 percent of the total study load of the examinations programme (being one or more components) has been re-sat and if interim examinations have been re-sat more than once, unless the Examination Board exercises its authority to decide otherwise, stating the reasons for this decision.
6. The distinction shall not be awarded if fraud was discovered in one of the examinations of the degree programme.

Article 2 - Transitional provision for distinctions

Not applicable